

Town Clerk - June 2016

Program	JUNE '15	JUNE '16	% Change (Month)	YTD FY 14-15	YTD FY 15-16	% Change Fiscal Year
Internal Activity:						
Internal research projects/requests	26	18	-31%	286	210	-27%
Public records research/requests	36	17	-53%	377	285	-24%
Records destroyed (cubic feet)	0	0	N/A	208	232	12%
Bids/RFPs processed	4	4	0%	22	28	27%
Contracts & Agreements processed	19	9	-53%	49	82	67%
Documents added to Laserfiche	742	908	22%	18,574	31,538	70%
Records microfilmed (rolls)	0	0	N/A	0	0	N/A
Documents recorded (County)	1	5	400%	37	63	70%

Budgetary Goals & Objectives:	JUNE '15	JUNE '16	% Change (Month)	YTD FY 15-16	Proposed FY 15-16	% Change vs. Proposed
Notice of Claims	0	1	N/A	19	12	158%
\$ Amount of insurance paid	\$ 1,249.51	\$ 2,369.21	90%	\$12,481.67	\$25,000	50%
Ordinances & Resolutions Processed	11	11	0%	69	60	115%
Meeting Minutes Approved	6	4	-33%	48	48	100%
Council Agenda Packets Prepared	5	5	0%	50	48	104%
Official Postings	10	14	40%	133	100	133%
Legal Notices Published	10	34	240%	130	50	260%
Licenses:						
New liquor licenses	2	0	-100%	9	10	90%
Special event liquor licenses	1	0	-100%	10	5	200%
New business licenses	41	50	22%	578	450	128%
Renewed business licenses	179	194	8%	2176	2000	109%
Special event business licenses	123	97	-21%	820	700	117%
Peddler's licenses	5	10	100%	45	10	450%

Business License Monthly Trends:	New Business	Renewed Licenses	Total Active Licenses
Jan	44	175	2634
Feb	55	182	2658
Mar	61	197	2684
April	50	186	2704
May	43	180	2712
June	50	194	2726
July			
Aug			
Sept			
Oct			
Nov			
Dec			

The mission of the Town of Prescott Valley is to inspire and sustain a dynamic, innovative, and prosperous community through the combined talents of our citizenry.