

RESOLUTION NO. 1972

A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF PRESCOTT VALLEY, A MUNICIPAL CORPORATION OF ARIZONA, AMENDING POLICY NOS. 2-08 "GENERAL LEAVE" and 2-09 "HOLIDAY LEAVE"; AND PROVIDING THAT THIS RESOLUTION SHALL BE EFFECTIVE AFTER ITS PASSAGE AND APPROVAL ACCORDING TO THE LAW.

WHEREAS, by Resolution No. 1117 (dated August 22, 2002), the Town Council adopted Section Two "PERSONNEL" in the "Town of Prescott Valley Policies and Procedures" Manual (which included thirty-six personnel policies, numbered 2-01 through 2-36); and

WHEREAS, under Policy Nos. 2-08 and 2-09, all full-time employees (working 30 to 40 hours per week) receive the same fixed-rate general leave and holiday pay benefits while part-time employees (working 20 to 29 hours per week) receive pro-rated benefits based on each individual schedule; and

WHEREAS, the Personnel Board determined that the method for calculating general leave and holiday pay benefits for part-time employees should be consistent with that of full-time employees so that all regular, full and part-time employees receive fixed-rate benefits; and

WHEREAS, the Personnel Board reviewed the proposed amendments to the personnel policies on June 15, 2016 and now recommends approval of said amendments; and

WHEREAS, these amendments have been discussed by the Town Council at its work/study session on July 21, 2016; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Common Council of the Town of Prescott Valley, Arizona, as follows:

1. That Personnel Policy Nos. 2-08 "General Leave" and 2-09 "Holiday Leave" be amended to read as indicated in Exhibit "A" attached hereto and incorporated herein by this reference.
2. That this Resolution shall be effective after its passage and approval according to law.

RESOLVED by the Mayor and Common Council of the Town of Prescott Valley, Arizona, this 18th day of August, 2016.

Harvey C. Skoog, Mayor

ATTEST:

Diane Russell, Town Clerk

APPROVED AS TO FORM:

Ivan Legler, Town Attorney