

**TOWN OF PRESCOTT VALLEY
REQUEST FOR COUNCIL ACTION
Date: September 8, 2016**

SUBJECT: Special Event Liquor License for Wild West Mud Fest sponsored by Boys & Girls Club of Central Arizona

SUBMITTING DEPARTMENT: Town Clerk

PREPARED BY: June Catanzarite, Deputy Town Clerk for Diane Russell, Town Clerk

AGENDA LOCATION: Comments/Communications , Consent , Work/Study ,
New Business , Public Hearing , Second Reading

ATTACHMENTS: a) Letter from Boys & Girls Club; b) Certificate of Insurance; c) Special Event applications

SUMMARY/BACKGROUND: The Boys & Girls Club of Central Arizona has requested Town Council approval for a Special Event Liquor License on Saturday September 17, 2016 at the Town Civic Center for the 3rd Annual Wild West Mud Fest fundraising event. Hours are 11 a.m to 6p.m.

Insurance and other requirements for this event have been met.

ACTION OPTION: Motion to approve a Special Event Liquor License for the Boys & Girls Club of Central Arizona for the 3rd Annual Wild West Mud Fest to be held on September 17, 2016 at 7501 E. Civic Circle. **VOTE.**

RECOMMENDATION: Staff recommends approval of the Special Event Liquor License.

FISCAL ANALYSIS: The \$75 special event liquor license fee is waived for non-profit organizations.

REVIEWED BY:

Management Services Director _____

Town Clerk _____

Town Attorney _____

Town Manager _____

COUNCIL ACTION:

Approved Denied Tabled/Deferred Assigned to _____