

**TOWN OF PRESCOTT VALLEY
REQUEST FOR COUNCIL ACTION
Date: September 8, 2016**

SUBJECT: Purchase of Two (2) 2016 Chevrolet Silverado 1500 Trucks

SUBMITTING DEPARTMENT: Community Development

PREPARED BY: Vikie Anderson, Administrative Supervisor for Richard Parker, Director

AGENDA LOCATION: Comments/Communications , Consent , Work/Study ,
New Business , Public Hearing , Second Reading

ATTACHMENTS: a) Courtesy Chevrolet AZ State Contract Vehicle Quotes & Model Options

SUMMARY BACKGROUND: The budget for Fiscal Year 16/17 includes funding for the purchase of two (2) new vehicles (trucks) for the Community Development Department. One (1) truck for Building Safety division, which is a replacement vehicle for one of the Building Inspectors trucks, and one (1) truck for Code Enforcement to replace an older model car.

Town Code 3-04-090 permits the Town to participate in bid processes initiated by other government entities without having to hold a separate bid. Historically, the Town has looked at bids initiated by the State of Arizona, and the Community Development Department has selected a vendor on the State Procurement Contract list (Courtesy Chevrolet) and received a quote (attached) of \$23,174.33, which is within the approved budget of \$25,000 per vehicle.

Town Staff has reviewed the quote, model and options, and recommends Town Council approve the purchase of two (2) 2016 Chevrolet Silverado 1500 in the amount of \$23,174.33 per vehicle. The final price above includes all related costs except a \$4.00 registration fee.

OPTIONS ANALYSIS: The Council may choose to:

- a.) Approve the purchase of two (2) new vehicles for \$23,174.33 per vehicle, **OR**
- b.) Reject purchase of two (2) new vehicles, **OR**
- c.) Direct staff to pursue other options.

ACTION OPTION: Motion to approve the purchase of two (2) new vehicles, 2016 Chevrolet Silverado 1500, in the amount of \$23,174.33 per vehicle. **VOTE.**

RECOMMENDATION: Staff recommends approval for the purchase of two (2) new vehicles, 2016 Chevrolet Silverado 1500, for Building Safety and Code Enforcement Divisions daily inspection needs.

FISCAL ANALYSIS: Community Development budgeted \$25,000 for each vehicle and provided quotes are within budgetary limits. Total costs will be \$23,174.33 plus \$4.00 registration fee per vehicle.

REVIEWED BY:

Management Services Director _____

Town Clerk _____

Town Attorney _____

Town Manager _____

COUNCIL ACTION:

Approved Denied Tabled/Deferred Assigned to _____