

**TOWN OF PRESCOTT VALLEY
REQUEST FOR COUNCIL ACTION
Date: September 15, 2016**

SUBJECT: Discussion of Software Agreement with OpenGov, Inc.

SUBMITTING DEPARTMENT: Management Services

PREPARED BY: William Kauppi, Management Services Director

AGENDA LOCATION: Comments/Communications , Consent , Work/Study ,
New Business , Public Hearing , Second Reading

ATTACHMENTS: OpenGov, Inc. Software Agreement

SUMMARY/BACKGROUND: OpenGov software is a web-based platform that will provide financial and non-financial information to both internal and external users. It provides an intuitive, user-friendly interface that allows users to easily access the Town's financial and budgetary information. Over 1,000 governments around the nation have launched the OpenGov platform in an effort to make government finances more transparent, build civic engagement and increase community trust. The software makes it easy for users to see financial and non-financial data in both a graphical/visual format, as well as raw numbers, enabling simple analysis of trends over time as well as side-by-side comparisons.

Staff has found that the Town's financial management software, H T E, is limited in the reports that can be generated, and cumbersome for casual users to negotiate. It is difficult for departments to extract data into anything other than simple list-type reports; no graphical or trend analysis is built into H T E. All analysis of the data must be performed by staff, which can be very time consuming. In addition, this data is only available to staff who have login access to H T E; it is not publicly available in any format except the Town's published budget, annual financial reports and cash disbursement reports.

OpenGov provides for citizens and staff to access the Town's financial data without needing any specialized software knowledge, provides ease of data analysis and communicates complex budget and financial information in an easy-to-understand way. The use of the OpenGov platform will increase the Town's ability to access, analyze and share financial and budgetary data. It will provide additional transparency and could lead to increased trust and civic engagement.

OPTIONS ANALYSIS: No action; discussion item only.

ACTION OPTION: No action; discussion item only.

RECOMMENDATION: No recommendation; discussion item only.

FISCAL ANALYSIS: The three-year commitment is \$39,975, or \$13,325 per year. A \$4,900 additional Standard Implementation fee will be waived if agreement is completed prior to 9/30/16. Funds are budgeted for in the General Fund, within the Non-Departmental budget, and will be budgeted for in succeeding years.

REVIEWED BY:

Management Services Director _____

Town Clerk _____

Town Attorney _____

Town Manager _____

COUNCIL ACTION:

Approved Denied Tabled/Deferred Assigned to _____