

Town Clerk August 2016

Program	AUG'15	AUG '16	% Change (Month)	YTD FY 15-16	YTD FY 16-17	% Change Fiscal Year
Internal Activity:						
Internal research projects/requests	25	20	-20%	53	40	-25%
Public records research/requests	31	28	-10%	64	40	-38%
Records destroyed (cubic feet)	0	0	N/A	0	0	N/A
Bids/RFPs processed	2	0	-100%	2	4	100%
Contracts & Agreements processed	4	3	-25%	9	14	56%
Documents added to Laserfiche	349	51	-85%	2,375	613	-74%
Records microfilmed (rolls)	0	0	N/A	0	0	N/A
Documents recorded (County)	1	5	400%	4	8	100%

Budgetary Goals & Objectives:	AUG '15	AUG '16	% Change (Month)	YTD FY 16-17	Proposed FY 16-17	% Change vs. Proposed
Notice of Claims	4	0	-100%	6	12	50%
\$ Amount of insurance paid	\$ 1,129.63	\$ 5,407.52	379%	\$15,407.52	\$25,000	62%
Ordinances & Resolutions Processed	5	1	-80%	7	60	12%
Meeting Minutes Approved	3	3	0%	9	48	19%
Council Agenda Packets Prepared	2	2	0%	9	48	19%
Official Postings	8	8	0%	29	100	29%
Legal Notices Published	8	6	-25%	13	50	26%
Licenses:						
New liquor licenses	0	0	N/A	0	10	0%
Special event liquor licenses	1	1	0%	2	5	40%
New business licenses	38	58	53%	93	450	21%
Renewed business licenses	192	196	2%	391	2000	20%
Special event business licenses	90	108	20%	116	800	15%
Peddler's licenses	12	6	-50%	9	10	90%

Business License Monthly Trends:	New Business	Renewed Licenses	Total Active Licenses
Jan	44	175	2634
Feb	55	182	2658
Mar	61	197	2684
April	50	186	2704
May	43	180	2712
June	50	194	2726
July	34	195	2706
Aug	58	196	2716
Sept			
Oct			
Nov			
Dec			

The mission of the Town of Prescott Valley is to inspire and sustain a dynamic, innovative, and prosperous community through the combined talents of our citizenry.