

**TOWN OF PRESCOTT VALLEY  
REQUEST FOR COUNCIL ACTION  
Date: September 22, 2016**

**SUBJECT:** Award for Purchase of Hot Melt Crack Seal Materials

**SUBMITTING DEPARTMENT:** Public Works

**PREPARED BY:** Alex Romero, Public Works Operations Manager for  
Norm Davis - PE, Public Works Director

**AGENDA LOCATION:** Comments/Communications , Consent , Work/Study ,  
New Business , Public Hearing , Second Reading

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**ATTACHMENTS:** a.) Quote from Crafc0, Inc. for Purchase of Crack Sealant per Arizona Department of Transportation Purchasing Contract #ADSP013-035060

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**SUMMARY BACKGROUND:** The budget for Fiscal Year 2016/2017 includes funding for performing a Crack Seal Maintenance program in the Streets maintenance budget. The Public Works Department is purchasing crack seal material through the Arizona Department of Transportation Contract. The collective purchasing power that this affords is the benefit of a more competitive price as this is an annually bid contract based on ADOT's Statewide usage. Terms of this contract allow for any government agency in Arizona to purchase additional quantities based on their pricing.

Staff has completed a list of various streets for this year's Crack Seal Maintenance Program and is currently out to bid for a contractor to provide the staff and equipment to install crack seal material. Council will consider contract award at the October 13<sup>th</sup> regular meeting.

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**OPTIONS ANALYSIS:** The Council may choose to:

- a.) Award the Purchase of Crack Seal Materials per ADOT contract for a total purchase amount of \$76,208.13, **OR**
- b.) Not award the purchase

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**ACTION OPTION:** Motion to award the purchase of Hot Melt Crack Seal Materials for the Fiscal Year 2016/2017 to Crafc0 Inc., in the total purchase amount of \$76,208.13. **VOTE.**

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**RECOMMENDATION:** Staff recommends awarding the Purchase, per ADOT Contract, to Crafc0 Inc. in the amount of \$76,208.13.

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**FISCAL ANALYSIS:** Fiscal analysis for this purchase is reflected in the following table:

**Table 1**

2016/2017 Crack Seal Maintenance - Materials Purchase			
HTE Code: 202-5510-631.43-70		Street Maintenance	Finance Proj. # N/A
<b>FISCAL YEAR 2016/2017</b>	Budgeted Amount:	\$420,000.00	
	Expended & Encumbered:	(\$820,830.16)	
	Chip Seal Balance (4371):	\$900,940.56	
	Materials Purchase:	<u>(\$76,208.13)</u> < (this action)	
	Balance:	\$423,902.27	
<b>FISCAL YEAR 2016/2017</b>			

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**REVIEWED BY:**

Management Services Director \_\_\_\_\_

Town Clerk \_\_\_\_\_

Town Attorney \_\_\_\_\_

Town Manager \_\_\_\_\_

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**COUNCIL ACTION:**

Approved    Denied    Tabled/Deferred    Assigned to \_\_\_\_\_