

Professional design services are required and Town staff recommends approval of an agreement using direct selection with Civiltec Engineering, Inc. based on their expertise and familiarity with the project area. Civiltec previously completed a design for the Round-up Drive Sewer line and are familiar with the sewer configuration and flows. Staff anticipates that design will be completed this fiscal year (FY2016-17), and construction will be budgeted and completed in FY 2017-18.

OPTION ANALYSIS: The Council may vote to:

- 1.) Approve this Agreement, **OR**
- 2.) Not approve this Agreement, **AND/OR**
- 3.) Direct staff to pursue other options

ACTION OPTION: Motion to approve the Professional Services Agreement with Civiltec Engineering, Inc. to provide professional design services in the amount of up to \$74,905.00 for the Section 2 Sewer Upsizing Project, CIP # W390, **OR** Motion not to approve this Agreement. **VOTE**

RECOMMENDATION: Town staff recommends approval of this Agreement with Civiltec Engineering, Inc. to provide design services for this project.

FISCAL ANALYSIS: This project (design services only) was budgeted for the current fiscal year as shown in Table 1 below:

Section 2 Sewer Upsizing Project, CIP # W390			
HTE Code(s): 552-7010-700.7320		Finance Proj. # CR1706	
FISCAL YR 2016/2017	Approved Budget:	\$100,000.00	FISCAL YR 2016/2017
	Expended & Encumbered:	\$0.00	
	Design Agreement:	-\$74,905.00 < (this action)	
	Balance:	<u>\$25,095.00</u>	

REVIEWED BY:

Management Services Director _____

Town Clerk _____

Town Attorney _____

Town Manager _____

COUNCIL ACTION:

Approved Denied Tabled/Deferred Assigned to _____