

**TOWN OF PRESCOTT VALLEY
REGULAR COUNCIL MEETING
MINUTES
September 22, 2016**

Library Auditorium/Council Chambers
7401 E. Civic Circle
Prescott Valley, Arizona 86314

1. CALL TO ORDER

Mayor Skoog called the meeting to order at 5:30 p.m.

2. INVOCATION

Pastor Joseph Berna, Bethel Baptist Church, gave the invocation.

3. PLEDGE OF ALLEGIANCE

Pastor Berna led in the recitation of the Pledge of Allegiance.

4. ROLL CALL

Present: Mayor Harvey Skoog, Council members Rick Anderson, Marty Grossman, Mary Mallory, Lora Lee Nye, and Michael Whiting.

Absent: Council member Stephen Marshall.

5. SCHEDULED ANNOUNCEMENTS & PRESENTATIONS

a. Yavapai College Community Outreach-Dr. Penny Wills

Dr. Penny Wills, Yavapai College President, congratulated the reelected council members.

Wills said PVEDF has stood the test of time. The Executive Director is visionary, producing and this is the community that has always connected the dots of education, regional economic development and quality of life. Wills gave a summary of accomplishments including receiving a major National Science Foundation Grant along with ASU and four other community colleges for nine low income pre-engineering students. Each student will receive a \$1,000 annual scholarship for an engineering degree through ASU. Yavapai College aligns the programs with 'pathways' to each of its 130 majors allowing the students the flexibility to make adjustments to the paths should their focus change. A group of students have formed a philanthropic club developed as a 'give back' club called IMYC to raise money to assist other students in emergency situations.

Dr. Wills stated that the YC Board voted to extend the PV center of NARTA, Allied Health and start the Center for Excellence. NAU and YC are looking at what they can do together such as the BSM program, possibly by this fall. She thanked Mayor Skoog and Council Member Nye for showing the YC Board their support for the second floor which will be under construction in December. They are partners with JTED which has moved in with the Career Technical Education Center at Allied Health.

b. Lifesaving Award

Chief Bryan Jarrell recognized Officer Jake Mathis with a lifesaving award. Mathis has an EMS background and performed CPR on a man who had collapsed until the ambulance arrived on scene and transferred him to the hospital. The Chief said Officer Mathis' performance exemplifies the type of individual who serves this community every day. It is a credit to him and PVPD as well as the law enforcement profession. For his actions, Officer Mathis was presented with a uniform ribbon and a Life Saving Award.

Council congratulated and thanked Officer Mathis for giving the victim 'more days'. This is a great example of the work the PD does and the fact that they are all so ready to be involved in the community and help where they can. The community enjoys the safety factor for themselves and their family that the police officers provide. Officer Mathis introduced his family members who were present. He thanked his wife who has been especially supportive through his EMS and law enforcement training and certification.

c. Retirement of Officer David McNally

Chief Bryan Jarrell congratulated Officer Dave McNally for reaching the milestone of 20 years of law enforcement service; 12 of those years were with the PVPD. He served on the SWAT Team, Uniform Committee, Treasurer for the Police Officers Association and service on the K9 Unit. Jarrell wished him well in his future endeavors. McNally's wife Veronica thanked the law enforcement families present who have supported Dave through every endeavor.

Council members said he has made this town a better place for all of us to live in. They congratulated this exemplary officer on his retirement and wished him well in the future. He will be missed.

Deputy Chief James Edelstein said they have worked together in different capacities most recently in roles where Dave has showed exemplary courage.

McNally commented that he is looking forward to retirement. He added that his blue family never let him down.

Chief Jarrell presented Dave with his shadow box commemorating and summarizing his 20 years of service, a plaque and a retirement badge. Mayor Skoog added his congratulations and best wishes for a long, healthy retirement.

d. *Student of the Month*

Not available.

6. PROCLAMATIONS

a. Domestic Violence Awareness Month

Town Clerk Diane Russell read the proclamation. Council Member Nye said we are lucky that we have a dedicated group of law enforcement personnel and staff who are making a difference every single day in the lives of the individuals touched by domestic violence.

PVPD Officer Rachel Montague said during the October Domestic Violence Awareness Month the Prescott Valley PD Family Violence Unit and the Coordinated Response Team will put on the awareness event of *Take Back the Night* from 5-8 p.m. on October 5th. Everyone who wants to show support for victims and those working to put an end to domestic violence in our community are welcome. The event includes candle lighting and a march around the civic center plaza. The whole community is invited to attend.

7. COMMENTS/COMMUNICATIONS

Council Member Grossman announced that on October 21 & 22 the Prescott Valley Police Foundation will be holding an audience participation murder mystery dinner. Cost is \$50 a plate with a silent auction to benefit the police foundation funding them with things not in their budget.

November 12 at 6:30 p.m. is the first night of the Northern AZ Suns games. During the season they will be holding special nights and special events for different groups such as ‘Singles Night’.

8. CONSENT AGENDA

- a. *Approving the September 8, 2016 Regular council meeting minutes*
- b. *Approving the Council Selection Committee minutes of September 1, 2016*
- c. *Approving payment to the Arizona Department of Revenue for \$86,004.15 for Administration and Collections Assessment Fee for FY16-17*
- d. *Approving the Monthly Department Reports*
- e. *Approving the Monthly Financial Report*
- f. *Approving the Council Investment Report*

- g. *Approving Reversionary Plat RP16-003 Dana Court Condominiums*
- h. *Approving Reversionary Plat RP16-004 Jake Investments*
- i. *Approving renewal of IGA Contract with AZ Dept of Housing for Manufactured/Mobile Homes*
- j. *Approving the purchase of Hot Melt Crack Seal Materials for the FY 16/17 to Crafc0 Inc in the amount of \$76,208.13*
- k. *Accepting Public Utility Easements for Orchard Ranch RV LLC and Fairgrounds RV LLC*
- l. *Approving an Intergovernmental Agreement with Yavapai County Flood Control District for the Viewpoint Floodplain Channelization project*
- m. *Approving payment to OpenGov, Inc. in the amount \$13,325 per year for the next three years*
- n. *Approving accounts payable*

Council Member Lora Lee Nye made the MOTION, seconded by Council Member Marty Grossman, to approve all items listed on the Consent Agenda by roll call vote. MOTION carried with 6 ayes and 0 nays.

9. *OLD BUSINESS*

- a. *Consideration of reading Ordinance No. 818 by title only for the second reading for Zoning Map Change (ZMC5-004) for Talking Glass Apartments*

Town Clerk Diane Russell read the ordinance for the second reading.
Mayor Skoog asked "Shall the Ordinance Pass?" The ordinance passed with 6 ayes and 0 nays.

- b. *Consideration of reading Ordinance No. 819 by title only for the second reading for Zoning Map Change (ZMC16-004) for Crown Pointe Lofts*

Town Clerk Diane Russell read the ordinance for the second reading.
Mayor Skoog asked "Shall the Ordinance Pass?" The ordinance passed with 6 ayes and 0 nays.

- c. *Consideration of reading Ordinance No. 820 by title only for the second reading of Zoning Ordinance Amendment (ZOA16-002) for Short Term Rentals*

Town Clerk Diane Russell read the ordinance for the second reading.
Mayor Skoog asked "Shall the Ordinance Pass?" The ordinance passed with 6 ayes and 0 nays.

10. NEW BUSINESS (FOR REVIEW, COMMENT, AND/OR POSSIBLE ACTION)

a. Consideration of appointing Marion Radow to the Arts & Culture Commission

Vice Mayor Anderson said one position on the Arts and Culture Commission became open when Suzanne Duskey resigned, effective June 27, 2016 at term end. Ms. Duskey was first appointed to the Arts and Culture Commission on January October 9, 2008 to fill an existing term and then reappointed to two (2) more consecutive terms with the last term with a renewal date of June 27, 2016.

The vacancy was advertised and two (2) applications were received. Vice Mayor Rick Anderson and Council Members Lora Lee Nye and Mary Mallory conducted the interviews and are recommending the appointment of Marion Radow to fill the vacancy made by Suzanne Duskey's departure, with a term renewal date of June 27, 2019.

Council Member Nye assured everyone that more than one person interviewed for this position and she feels blessed and delighted to have Marion Radow added to the commission. Council Member Mary Mallory added that she appreciates Marion's involvement in the community and she has a lot to add to the commission.

Marion said she is thrilled to be asked to serve and believes she has a lot to contribute in the way of music and art. She has already contacted several people who would like to lecture on art and perform music.

Council Member Mallory made the MOTION, seconded by Council Member Lora Lee Nye, to appoint Marion Radow to the Arts & Culture Commission to a term with a renewal date of June 27, 2019 by roll call vote. MOTION carried with 6 ayes and 0 nays.

b. Consideration of approving the Professional Services Agreement with Civiltec Engineering, Inc in the amount of up to \$74,905.00 for the Section 2 Sewer Upsizing Project, CIP # W390

Utilities Director Neil Wadsworth said they are looking to upsize a mile long sewer line from 12 to 18 inches between Granville and the intersection of Cattletrack and Viewpoint Drive. Granville installed an 18-inch line along the Santa Fe Loop alignment which connects to an 18 or 24 inch line downstream. We just need to upsize the Town's piece in the middle. This agreement just provides for the design work. No questions were forthcoming.

Council Member Michael Whiting made the MOTION, seconded by Council Member Marty Grossman, to approve the Professional Services Agreement with Civiltec Engineering, Inc. in the amount of up to \$74,905.00 for the Section 2 Sewer Upsizing Project, CIP # W390 by roll call vote. MOTION carried with 6 ayes and 0 nays.

c. Consideration of approving the Professional Services Agreement with Granite Basin Engineering, Inc in the amount of \$85,000.00, for the Victorian Estates Waterline Project, CIP # W391

Utilities Director Neil Wadsworth said they are seeking design services to replace a 30+ year old water line from where Crossroads stops and down Highway 69 in front of Victorian Estates to the water service connection to Diamond Valley and Bradshaw Water Co. The existing line requires repairs every year and is the only main going down in that area. People are without water when they have to shut it down. Construction is expected to start in the spring time. \$440,000 has been budgeted for this water line that has a life expectancy of 50 years. Council Member Nye commented that she is glad to see us taking this proactive step.

Town Manager Larry Tarkowski added that the original line was installed in the mid-1980s when Shamrock Water extended it out there.

Council Member Marty Grossman made the MOTION, seconded by Council Member Michael Whiting, to approve the Professional Services Agreement with Granite Basin Engineering, Inc. in the amount of \$85,000.00, for the Victorian Estates Waterline Project, CIP # W391 by roll call vote. MOTION carried with 6 ayes and 0 nays.

d. Consideration of approving an Intergovernmental Agreement between the Town and Phoenix Police Department

Chief Jarrell said this agreement is for an *Internet Crimes Against Children's* affiliation TASK Force run through the Department of Justice with Phoenix as the facilitating agency in Arizona. The agreement provides a grant agreement for equipment and training for the prosecution of internet crimes against children. It also provides training for the community. It allows the PD to keep ahead of changing technology with this funding. No matching funds are required. Chief Jarrell offered council members the opportunity to see how technology is used to catch perpetrators. The use of the internet to commit child exploitation, child pornography and human trafficking is very prolific and becoming the number one enterprise in the world. Our community is not immune to that.

Council Member Mallory noted how advanced we have gotten over the years with computers and technology that were not available when she was a child. Council is appreciative of being able to tap into this resource to protect our most vulnerable citizens – the children. Laws and actions have to advance to stay ahead of it.

Council Member Lora Lee Nye made the MOTION, seconded by Council Member Michael Whiting, to approve an Intergovernmental Agreement between the Town and Phoenix Police Department by roll call vote. MOTION carried with 6 ayes and 0 nays.

11. COMMENTS FROM THE PUBLIC

Public Comment:

Debbie Williams gave a shout out to Richard Parker for responding quickly to her concern about the political signs along the highway. She appreciates his removing them.

She also commented that recently that the opposing candidates [involved in the recent Primary Election] are no longer seen at public meetings unlike the current council members. It makes her sad that these people wanted to serve us and now we don't see them. It goes to show, that we have the best of the best in front of us who are willing to give their best. She also thanked Kurt and Mary Mallory, Darlene Packard for the Healing Field commemorating 9/11. It brought this community together and showed harmony, peace, love and unity. She can leave here and feel safe. We have a lot to be proud of.

12. MOTION TO CONVENE INTO EXECUTIVE SESSION in order to conduct the annual review and evaluation of the performance of the Town Attorney, Ivan Legler. The executive session is scheduled pursuant to Arizona Revised Statutes Section 38-431.03(A) (1), which allows for discussion or consideration of employment, assignment or appointment of a public officer, appointee or employee.

Council Member Lora Lee Nye made the MOTION, seconded by Vice Mayor Rick Anderson, to convene into Executive Session in order to conduct the annual review and evaluation of the performance of the Town Attorney, Ivan Legler, by roll call vote. MOTION carried with 6 ayes and 0 nays.

13. RECESS INTO EXECUTIVE SESSION

Mayor Skoog recessed the meeting at 6:37 p.m.

14. RECONVENE INTO REGULAR SESSION

Council reconvened into Regular Session at 7:05 p.m.

15. ACTION (IF ANY) RELATED TO EXECUTIVE SESSION ITEMS

Council Member Nye made the motion to approve the three (3) percent increase as discussed and agreed upon by the team and congratulates Ivan Legler for putting up with council a little while longer, by roll call vote. Vice Mayor Anderson seconded the motion. MOTION carried UNANIMOUSLY.

16. ADJOURNMENT

Council Member Nye made the MOTION, seconded by Council Member Whiting to adjourn the meeting by roll call vote. MOTION carried UNANIMOUSLY. Mayor Skoog adjourned the meeting at approximately 7:06 p.m.

ATTEST:

APPROVED:

Diane Russell, Town Clerk

Harvey Skoog, Mayor

STATE OF ARIZONA)
COUNTY OF YAVAPAI) ss:
TOWN OF PRESCOTT VALLEY)

CERTIFICATE OF COUNCIL MINUTES

I, Diane Russell, Town Clerk of the Town of Prescott Valley, Arizona, hereby certify that the foregoing minutes are a true and correct copy of the Minutes of the Regular Meeting of the Town Council of the Town of Prescott Valley, held on Thursday, September 22, 2016.

I further certify that the meeting was duly called and held and that a quorum was present.

Dated this September 23, 2016

Diane Russell, Town Clerk