

**TOWN OF PRESCOTT VALLEY
REQUEST FOR COUNCIL ACTION
Date: October 13, 2016**

SUBJECT: Award for Installation of Hot Melt Crack Seal Materials

SUBMITTING DEPARTMENT: Public Works

PREPARED BY: Alex Romero, Public Works Operations Manager for
Norm Davis, PE, Public Works Director

AGENDA LOCATION: Comments/Communications , Consent , Work/Study ,
New Business , Public Hearing , Second Reading

ATTACHMENTS: a.) Contract

SUMMARY BACKGROUND: The tentative budget for Fiscal Year 2016/2017 includes funding for performing a Crack Seal Maintenance program. Crack Seal is a first level maintenance program and is performed for engineered pavements prior to chip seal maintenance application.

The Public Works Department prepared specifications and secured bid proposals for this project with the following results:

Table 1

Rank	Bidder	Base Bid
Low	C B J Asphalt and Concrete Contractors, LLC	\$108,000.00
2nd	Graham Contractors, Inc.	\$116,550.00
3rd	D&O Contractors, Inc.	\$131,400.00
4th	Cactus Asphalt	\$177,750.00
5th	Cholla Pavement Maintenance, Inc.	\$200,970.00

This award is for the installation only of the materials. Council awarded a purchase order for the acquisition of the materials in a previous action on September 22, 2016.

This work will be scheduled to proceed after October 24, 2016 with all work completed by November 25, 2016.

Notification to residents will be provided by hand delivered flyers prior to crack seal application. Affected businesses are to be notified in person prior to the crack seal.

OPTIONS ANALYSIS: The Council may choose to:

- a.) Award the Contract for the installation of Crack Seal materials to C B J Asphalt and Concrete Contractors, LLC for the bid amount of \$108,000.00, **OR**
- b.) Do not award the contract

ACTION OPTION: Motion to award the contract for the installation of Hot Melt Crack Seal Materials for the Fiscal Year 2016/2017 to C B J Asphalt and Concrete Contractors, LLC for the contract amount of \$108,000.00, **OR** Motion to reject this contract. **VOTE.**

RECOMMENDATION: Staff recommends awarding the Contract for the installation of Hot Melt Crack Seal Materials to the low bidder, C B J Asphalt and Concrete Contractors, LLC in the amount of \$108,000.00.

FISCAL ANALYSIS:

Table 2

2016/2017 Crack Seal Maintenance Program		
HTE Code: Various	Street Maintenance	Finance Proj. # N/A
FISCAL YEAR 2016/2017	Budgeted Amount:	\$2,892,099.00
	Expended & Encumbered:	(\$2,354,310.57)
	Installation Contract:	<u>(\$108,000.00) < (this action)</u>
	Balance:	\$429,788.43
FISCAL YEAR 2016/2017		

REVIEWED BY:

Management Services Director _____

Town Clerk _____

Town Attorney _____

Town Manager _____

COUNCIL ACTION:

Approved Denied Tabled/Deferred Assigned to _____