

**TOWN OF PRESCOTT VALLEY
REGULAR COUNCIL MEETING
MINUTES
October 13, 2016**

Library Auditorium/Council Chambers
7401 E. Civic Circle
Prescott Valley, Arizona 86314

1. CALL TO ORDER

Mayor Skoog called the meeting to order at 5:30 p.m.

2. INVOCATION

Pastor Hobby Wiles of the Robert Rd. Baptist Church gave the invocation.

3. PLEDGE OF ALLEGIANCE

Lieutenant John Granville led in the recitation of the Pledge of Allegiance.

4. ROLL CALL

Present: Mayor Harvey Skoog, Council members Rick Anderson, Marty Grossman, Mary Mallory, Lora Lee Nye, and Michael Whiting.

Absent: Council member Stephen Marshall.

5. SCHEDULED ANNOUNCEMENTS & PRESENTATIONS

a. *Summit Trail Awards*

Parks and Recreation Director Brian Witty introduced Patrick Fraher, Chairman of P&R Commission. Fraher stated that the Summit Trail received the Chamber of Commerce Community Excellence Award. Fraher attended the Parks & Rec State Association meeting where the trail also won the Natural Resources Award for 2016. Both Fraher and Witty thanked everyone involved for partnering to make this trail happen.

Witty announced that Yavapai College has selected the Town to host the 2017 Junior College Men's Division National Championship with all the good things that come with the huge event. Witty responded to Council member Nye that the Bob Edwards Park will be ready. All the games are scheduled for the Mountain Valley Park, the Four Plex and if necessary the Pavilion field.

b. *Unscheduled Announcement*

Chamber of Commerce CEO Marnie Uhl introduced Patrick Daniels, Chamber of Commerce Business Development Manager. Pat gave some personal background and told how he ended up in Prescott Valley. He then introduced Curtis and Jeanette Hartwell owners of Heartwell CPR and First Aid training. Both of them are first responders as former law enforcement officers who hold several certificates and are American Red Cross licensed instructors.

Marnie announced that on October 31st everyone is welcome to attend the *Safe Trick or Treat* evening, free. This event, sponsored by Early Bird Lions and the Arizona Business League, will be held at the Prescott Valley Event Center from 4:00 – 7:00 p.m. Businesses wishing to purchase and distribute candy should call the Chamber of Commerce at 772-8857.

6. *PROCLAMATIONS*

a. *Arts & Humanities Month*

Town Clerk Diane Russell read the proclamation. P&R Director Brian Witty introduced Anna Kane and Andy Sinclair who accepted the proclamation on behalf of the commission. Andy thanked council for the proclamation and support of arts, culture and the humanities. This past weekend they held the art tour which was attended by over 250 people who visited the Civic Center to view the art show on display by local artists. This coming Saturday about 4:30 p.m. the Prescott Valley Arts Guild is holding an art show at the Prescott Valley Library. Everyone is invited to attend. Council Member Nye said they no longer have problems filling positions on the commission. Many citizens are coming forward in order to participate on this commission.

7. *CERTIFICATES*

a. *Certificate of appreciation to Duane Prince for 15 years of service*

Diane Russell read the comments prepared by Deputy Town Manager Ryan Judy. Council thanked Duane for making them look good, congratulated and thanked him for his service providing the transparency for the Town via audio/video. Marnie Uhl commented that it has been a pleasure to work with Duane and Mark and congratulated him.

Duane thanked council, management and staff for all their support he received as well as his family. He thanked *Coach* Larry Tarkowski for his ability to get people working together. He thanked Mark Stone who has been very supportive of Duane. Mark has taken over a lot of the channel responsibilities. Duane showed a brief PowerPoint of what he looked like when he began working for the Town and then his projection of what he is expected to look like after he retires in the first part of 2017. He also showed photos of Duane and Mark as the *odd couple*. Vice Mayor Anderson presented him with a plaque of appreciation, pin and \$125 check commemorating his 15 years of service. He introduced his wife Jeri and 3 of his 10 children, plus 2 grandchildren in attendance.

8. COMMENTS/COMMUNICATIONS

Police Chief Jarrell said on Tuesday, October 4th the Town of Prescott Valley hosted the Presidential Candidate Donald Trump event which presented some unique challenges for the town departments, the 300+ law enforcement from 12 agencies and many first responders involved in the event. Over 20,000 tickets were issued for the event in a venue that held 7,500. There was a great deal of planning and preparation for this event. The success of this event showed the great partnerships between the Town of Prescott Valley, City of Prescott, Department of Public Safety, Yavapai Prescott Tribal Police, Sedona, Cottonwood, 62 Yavapai County Sheriff's Officers, 26 Combined Federal and State Intelligence Agency officers, Secret Service, TSA, 20 Maricopa Sheriff's Officers, 14 fire fighters and 6 state fire personnel, 8 Lifeline Ambulance people, volunteers, Public Works and Parks and Recreation Employees. Lt. John Woods, Lt. Pat Ruiz, Lt. James Gregory and Sgt. Rob Brown were recognized for their planning efforts to pull this together. The Chief made a commitment at his hire to work with Town departments, as well as County, State and Federal agencies in building partnerships to assist the Town in recognizing its goals. He recognized and acknowledged all who helped in this endeavor as it could have had different outcomes.

Sheriff Masher came forward and said the last time he was here was to thank the Town for their response to a crisis situation they had. He said they do have a great partnership with all the agencies that participated in this event and helped make it a success.

9. CONSENT AGENDA

- a. *Approving the September 15, 2016 Special council meeting & Work study meeting, and September 22, 2016 Council meeting & Executive meeting minutes*
- b. *Approving a new Series 10 liquor license application for Garcia's Market located at 8147 E. Spouse Dr.; Rigoberto Garcia Chavira, applicant*
- c. *Approving Accounts Payable*

Council Member Whiting made the MOTION, seconded by Council Member Mallory, to approve all items on the consent agenda, by electronic vote. MOTION carried with 6 ayes and 0 nays.

10. NEW BUSINESS (FOR REVIEW, COMMENT, AND/OR POSSIBLE ACTION)

- a. *Consideration of awarding a contract for the installation of hot melt crack seal materials for the Fiscal Year 2016/2017 to C B J Asphalt and Concrete Contractors, LLC for the contract amount of \$108,000.00*

Public Works Director Norm Davis said council approved the purchase of the crack seal material a couple of weeks ago. The next step is awarding a contract to apply the crack seal which is a

first level maintenance program and is performed for engineered pavements prior to chip seal maintenance application. The sales tax put into place in January 2016 has really super charged their ability to maintain streets. The outsourced application process will cost about \$1.1M to chip seal about 35 miles of road. The pavement edge restoration, just completed, cost \$625,000 and will be chip sealed next year. Fifteen to twenty miles of roadway will be treated with about 5,000 boxes of crack seal material. Davis showed a map overlay of the areas on the schedule for maintenance this year. Public Works is catching up with these areas to get the maintenance program back on a 5-year schedule.

This award is for the installation only of the materials. Council awarded a purchase order for the acquisition of the materials in a previous action on September 22, 2016.

This work will be scheduled to proceed after October 24, 2016 with all work completed by November 25, 2016. Notification to residents will be provided by hand delivered flyers prior to crack seal application. Affected businesses are to be notified in person prior to the crack seal.

Council commented how important it is to get this work done this year and be able to bring the roadways back up to standards to further deter deterioration of our roads.

Council Member Nye commented that Proposition No. 440, on the upcoming election, would have prevented all this work getting done by now as it would have had to be approved by the voters. Nye continued that while it is ideal to have the citizens' vote about any tax increase she asked them to pay attention to the fact that the repairs done to date couldn't have gotten done in the time frame that it has been done this year.

The Town Manager commented that the Public Works Department had an influx of money and did the work without having to hire anybody to do it by outsourcing the job at the direction of councils since 1978.

Council Member Grossman made the MOTION, seconded by Council Member Nye, to award a contract for the installation of hot melt crack seal materials for the Fiscal Year 16/17 to C B J Asphalt and Concrete Contractors, LLC for the contract amount of \$108,000.00, by electronic vote. MOTION carried with 6 ayes and 0 nays.

b. Consideration of approving an Intergovernmental Agreement with Yavapai County for roadway improvements to Sunset Lane

Public Works Director Norm Davis this project is championed by Supervisor Jack Smith who saw the need given the growth in town. The widening of Sunset Lane between Prescott East Highway and Florentine will include center land and curb, gutter and sidewalk on both sides of the street which lies partly in the town and partly in the county. The county will do the roadway and the town will do the urbanization part with storm drains using flood control dollars and development impact fees. This will be a joint effort with Yavapai County with the town maintaining the roadway after completed. Seven firms are interested in doing the design. It will be a year in design and start of the utility locations with construction expected to start within two years if funding holds out. The design will also include a turn lane and flood control mechanisms.

Council Member Nye made the MOTION, seconded by Vice Mayor Anderson, to approve an Intergovernmental Agreement with Yavapai County for roadway improvements to Sunset Lane, by electronic vote. MOTION carried with 6 ayes and 0 nays.

11. COMMENTS FROM THE PUBLIC

No Comments were forthcoming.

12. ADJOURNMENT

Vice Mayor Anderson made the MOTION, seconded by Council Member Mallory, to adjourn, by electronic vote. MOTION carried with 6 ayes and 0 nays. Mayor Skoog adjourned the meeting at approximately 6:44 p.m.

ATTEST:

APPROVED:

Diane Russell, Town Clerk

Harvey Skoog, Mayor

STATE OF ARIZONA)
COUNTY OF YAVAPAI) ss:
TOWN OF PRESCOTT VALLEY)

CERTIFICATE OF COUNCIL MINUTES

I, Diane Russell, Town Clerk of the Town of Prescott Valley, Arizona, hereby certify that the foregoing minutes are a true and correct copy of the Minutes of the Regular Meeting of the Town Council of the Town of Prescott Valley, held on Thursday, October 13, 2016.

I further certify that the meeting was duly called and held and that a quorum was present.

Dated this October 18, 2016

Diane Russell, Town Clerk