

Town Clerk September 2016

Program	SEP'15	SEP '16	% Change (Month)	YTD FY 15-16	YTD FY 16-17	% Change Fiscal Year
Internal Activity:						
Internal research projects/requests	23	16	-30%	76	56	-26%
Public records research/requests	28	25	-11%	92	65	-29%
Records destroyed (cubic feet)	0	0	N/A	0	0	0%
Bids/RFPs processed	2	2	0%	2	6	200%
Contracts & Agreements processed	4	8	100%	13	22	69%
Documents added to Laserfiche	937	1138	21%	3,312	1,751	-47%
Records microfilmed (rolls)	0	0	N/A	0	0	0%
Documents recorded (County)	6	8	33%	10	16	60%

Budgetary Goals & Objectives:	SEP '15	SEP '16	% Change (Month)	YTD FY 16-17	Proposed FY 16-17	% Change vs. Proposed
Notice of Claims	4	1	-75%	7	12	58%
\$ Amount of insurance paid	\$ 901.56	\$ 11,101.11	1131%	\$26,508.63	\$25,000	106%
Ordinances & Resolutions Processed	6	5	-17%	12	60	20%
Meeting Minutes Approved	3	2	-33%	11	48	23%
Council Agenda Packets Prepared	2	3	50%	12	48	25%
Official Postings	10	11	10%	40	100	40%
Legal Notices Published	7	10	43%	23	50	46%
Licenses:						
New liquor licenses	2	1	-50%	1	10	10%
Special event liquor licenses	2	1	-50%	3	5	60%
New business licenses	45	43	-4%	136	450	30%
Renewed business licenses	151	173	15%	564	2000	28%
Special event business licenses	190	128	-33%	244	800	31%
Peddler's licenses	2	2	0%	11	10	110%

Business License Monthly Trends:	New Business	Renewed Licenses	Total Active Licenses
Jan	44	175	2634
Feb	55	182	2658
Mar	61	197	2684
April	50	186	2704
May	43	180	2712
June	50	194	2726
July	34	195	2706
Aug	58	196	2716
Sept	43	173	2723
Oct			
Nov			
Dec			

The mission of the Town of Prescott Valley is to inspire and sustain a dynamic, innovative, and prosperous community through the combined talents of our citizenry.