

APPOINTMENT PROCESS & CANDIDATE QUALIFICATIONS

Applications should be picked up from and returned to Diane Russell, Town Clerk, Prescott Valley Town Hall, 7501 E. Civic Circle, Prescott Valley. The deadline for returning completed applications is 5:00 P.M., MST, **November 28, 2016**. All candidates will present a short presentation (5-10 minutes) at the **December 1, 2016** Council meeting at 5:30 p.m. in the Prescott Valley Library Auditorium. Public interviews of all finalist candidates will take place on **December 8, 2016** at 5:30 p.m. in the Prescott Valley Library Auditorium. Council will select a candidate who will be appointed at the **December 15, 2016 Regular Council** meeting.

COUNCILMEMBER CANDIDATE QUALIFICATIONS

In accordance with ARS 9-232(A), a candidate for local office must meet the following qualifications:

- 1.** A person shall not be a member of a city or town council unless, at the time of the election, the person is eighteen years old.
- 2.** Is a qualified elector.
- 3.** Reside within the city or town at the time of the election, and has resided in the city or town for one year next preceding the election, or if an area that has been annexed to the city or town for a period of less than one year next preceding the election has resided in such area for one year next preceding the election. If an annexed area is subject to the provisions of this subsection, a person may meet the residency requirements if he has resided within the existing limits of the city or town for the one year period.
- 4.** A person convicted of a felony cannot serve as a councilmember until he/she has been restored his civil rights.
- 5.** A person cannot be a candidate for more than one public office if the elections for those offices are held on the same day and if the person would be prohibited from serving in the offices simultaneously.