

Town Clerk - October 2016

Program	OCT'15	OCT '16	% Change (Month)	YTD FY 15-16	YTD FY 16-17	% Change Fiscal Year
<b>Internal Activity:</b>						
Internal research projects/requests	20	15	-25%	96	71	-26%
Public records research/requests	29	15	-48%	121	80	-34%
Records destroyed (cubic feet)	232	310	34%	232	310	0%
Bids/RFPs processed	2	5	150%	6	11	83%
Contracts & Agreements processed	8	9	13%	21	30	43%
Documents added to Laserfiche	1933	7935	311%	5,245	9,686	85%
Records microfilmed (rolls)	0	0	N/A	0	0	0%
Documents recorded (County)	5	5	0%	15	21	40%

Budgetary Goals & Objectives:	OCT '15	OCT '16	% Change (Month)	YTD FY 16-17	Proposed FY 16-17	% Change vs. Proposed
Notice of Claims	2	1	-50%	7	12	58%
\$ Amount of insurance paid	\$ 1,699.22	\$ 73.00	-96%	\$26,581.63	\$25,000	106%
Ordinances & Resolutions Processed	5	5	0%	17	60	28%
Meeting Minutes Approved	2	5	150%	16	48	33%
Council Agenda Packets Prepared	4	3	-25%	15	48	31%
Official Postings	13	9	-31%	49	100	49%
Legal Notices Published	12	19	58%	42	50	84%
<b>Licenses:</b>						
New liquor licenses	1	1	0%	2	10	20%
Special event liquor licenses	2	1	-50%	4	5	80%
New business licenses	61	35	-43%	171	450	38%
Renewed business licenses	187	206	10%	770	2000	39%
Special event business licenses	68	52	-24%	296	800	37%
Peddler's licenses	3	1	-67%	12	10	120%

Business License Monthly Trends:	New Business	Renewed Licenses	Total Active Licenses
Jan	44	175	2634
Feb	55	182	2658
Mar	61	197	2684
April	50	186	2704
May	43	180	2712
June	50	194	2726
July	34	195	2706
Aug	58	196	2716
Sept	43	173	2723
Oct	35	206	2718
Nov			
Dec			

The mission of the Town of Prescott Valley is to inspire and sustain a dynamic, innovative, and prosperous community through the combined talents of our citizenry.