

Town Clerk October 2009

<b>Program</b>	<b>Oct '08</b>	<b>Oct '09</b>	<b>% Change (Month)</b>	<b>YTD FY 08-09</b>	<b>YTD FY 09-10</b>	<b>% Change Fiscal Year</b>
<b>Internal Activity:</b>						
Internal research projects/requests	34	23	-32%	125	78	-38%
Public records research/requests	39	48	23%	149	142	-5%
Records destroyed (cubic feet)	0	0	N/A	0	0	0%
Bids/RFPs processed	0	3	N/A	2	11	450%
Contracts & Agreements processed	3	2	-33%	22	23	5%
Documents imaged	361	575	59%	2627	2489	-5%
Records microfilmed (rolls)	0	0	N/A	0	2	0%
Documents recorded (County)	14	6	-57%	49	31	-37%

<b>Budgetary Goals &amp; Objectives:</b>	<b>Oct '08</b>	<b>Oct '09</b>	<b>% Change (Month)</b>	<b>YTD FY 09-10</b>	<b>Proposed FY 09-10</b>	<b>% Change vs. Proposed</b>
Notice of Claims	4	5	25%	17	42	40%
\$ Amount of insurance paid	\$ -	\$1,130.00	N/A	\$12,666.57	\$25,000	51%
Ordinances & Resolutions Processed	7	3	-57%	23	115	20%
Meeting Minutes Transcribed	1	3	200%	10	45	22%
Council Agenda Packets Prepared	4	4	0%	12	52	23%
Official Postings	17	12	-29%	43	90	48%
Legal Notices Published	2	6	200%	21	55	38%
<b>Licenses:</b>						
New liquor licenses	3	1	-67%	4	5	80%
Special event liquor licenses	0	0	N/A	3	5	60%
New business licenses	53	47	-11%	212	500	42%
Renewed business licenses	179	178	-1%	720	1900	38%
Special event business licenses	70	68	-3%	298	400	75%
Peddler's licenses	0	8	N/A	16	5	320%

The mission of the Town of Prescott Valley is to inspire and sustain a dynamic, innovative, and prosperous community through the combined talents of our citizenry.