

**TOWN OF PRESCOTT VALLEY
REGULAR COUNCIL MEETING
MINUTES
November 19, 2009**

*Magistrate Court/Council Chambers
Town of Prescott Valley
7501 E. Civic Circle
Prescott Valley, AZ 86314
5:30 p.m.*

1. *CALL TO ORDER*
2. *INVOCATION*
3. *ROLL CALL*

The meeting was called to order by Mayor Skoog at 5:30 p.m. in the Magistrate Courtroom/Council Chambers. Pastor Don Tjiema of the Mountain Valley Church of God gave the Invocation. The following Council members were present for roll call.

Harvey Skoog	Mayor
Lora Lee Nye	Vice Mayor
Richard Anderson	Council member
Mike Flannery	Council member
Patty Lasker	Council member
Fran Schumacher	Council member
Harold Wise	Council member

4. *PRESENTATION OF COLORS - PVPD HONOR GUARD*

5. *PLEDGE OF ALLEGIANCE – PVPD*

The Police Department Honor Guard led the Pledge of Allegiance after which they stood post for the remainder of the ceremony.

6. *PVPD PROMOTION CEREMONY*

Police Chief Jim Maxson expressed appreciation to the Mayor and Council and the Town Manager for their support of the Police Department. He went on to say how privileged we are to recognize and promote two individuals as well as the other outstanding officers who competed for the positions.

7. *PRESENTATIONS – PVPD*

Chief Maxson called Officer Tom Grant forward, gave a brief biography about Officer Grant and had him introduce his family. Mayor Skoog administered the Oath of Office for Corporal after which Mrs. Grant pinned Corporal Grant's new badge onto his uniform.

Chief Maxson called Officer Jake Jackson forward, gave a brief biography about Officer Jackson and had him introduce his family. Mayor Skoog administered the Oath of Office for Sergeant after which Mrs. Jackson pinned Sergeant Jackson's new badge onto his uniform. Chief Maxson returned the meeting to Mayor Skoog at this time.

8. *CERTIFICATES*

- *Certificate of appreciation to Jake Jackson for 10 years of service*

Mayor Skoog presented Sergeant Jackson with a plaque and pin for his 10 years of service to the Town of Prescott Valley and expressed appreciation for the good job he is doing. Sergeant Jackson thanked the outstanding individuals he is privileged to serve with who he considers the most selfless and dedicated people he has known in his police career.

9. *MAYOR'S RECOGNITION AWARD*

- *Bradshaw Mountain High School*

Town Clerk Diane Russell read the Mayor's Recognition Award expressing appreciation to Bradshaw Mountain High School art students David Murray, Leigh Woodruff, Mitchell Bradford, Alex Christerson, Erika Ortega, Melissa Solorio, Erik Martinez, Ms. Helen Dickerson (teacher) and the Prescott Valley Historical Society for their artistic achievements in continuing the wall of Timeline Tiles depicting Prescott Valley's history. Mayor Skoog presented the Award to those in attendance. Ms. Dickerson expressed her appreciation to the Mayor and Council stating that these students have chosen excellence and how proud the teachers are that they have found their niche of artistic abilities.

10. *CITIZENS ACADEMY GRADUATION #10*

Deputy Town Manager Ryan Judy said the Citizens Academy offers an opportunity for council to get to know the residents and vice versa and also how the Town operates. This is the tenth graduating class consisting of 37 graduates this evening for a total of 247 residents who have completed this program. Twenty-one of those graduates currently serve on boards and commissions, and one now serves as a council member – Council member Lasker. Others serve in volunteer capacities. Recruitment has begun for the eleventh class beginning in January.

Council was invited to come down and congratulate the graduates who were individually introduced and came forward to receive their certificates.

11. *RECESS*

Mayor Skoog recessed the meeting at approximately 6:00 p.m. to enjoy refreshments with the graduates.

12. *RECONVENE*

Mayor Skoog reconvened the meeting at 6:13 p.m.

13. COMMENTS/COMMUNICATIONS

Council member Wise expressed appreciation to Heidi Foster for stepping forward at the last minute to conduct MC duties and the USO auction fundraiser for CASA and the Prescott Valley monument.

14. CONSENT AGENDA

- a. *Approval of Minutes – October 22 (Executive) & November 5 (Regular), 2009*
- b. *Authorizing the Mayor to sign **Resolution No. 1673** accepting the Governor’s Office of Highway Safety Grant in the amount of \$21,100 for overtime expenses*
- c. *Authorizing the Mayor to sign **Resolution No. 1674** accepting the Governor’s Office of Highway Safety Grant and approving the purchase of capital outlay in an amount not to exceed \$22,800*
- d. *Authorizing the Mayor to sign DPS Contract #2009-318 (IGA) and Contract #2009-319 (MOU) to allow participation in the ACTIC TLO Program*
- e. *Authorizing the Mayor to approve the Police Department authorized grant purchases in their respective amounts*
- f. *Approving a Joint Program Agreement with the Yavapai Community College District for joint facility usage of the Mountain Valley Park Amphitheater soccer field*
- g. *Approving Departmental Monthly Statistical Reports:*
 - *Community Development*
 - *Library*
 - *Parks and Recreation*
 - *Public Works*
 - *Town Clerk*
 - *Utilities*
- h. *Monthly Financial Report*
- i. *Council Investment Report*
- j. *Approving Accounts Payable for October 30 thru November 10, 2009*

Council member Flannery made the MOTION, seconded by Vice Mayor Nye, to approve all items on the Consent Agenda, by roll call vote. MOTION carried UNANIMOUSLY.

15. NEW BUSINESS (FOR REVIEW, COMMENT, AND/OR POSSIBLE ACTION)

a. *Public Hearing*

Minor Amendment to General Plan 2020 (GPA09-002)

Mayor Skoog opened the public hearing. Community Development Director Richard Parker said this item is to consider whether the Town’s General Plan should be amended to involve a two-acre parcel from its current designation as residential to a community commercial designation. This two-acre parcel is part of a 16-acre parcel that has been annexed into the Town of Prescott Valley. The 14 acres have already been designated regional commercial use. As part of the process the proponent communicated with the neighboring property owners the proposed use of the property two months ago. Should Council elect to change the General Plan by adoption of the subsequent item 15.(b) Resolution No. 1672, then an item will appear on a future agenda to propose rezoning the 16-acre property to a commercial zoning designation.

As no further comments were forthcoming, Mayor Skoog declared the hearing closed.

*b. Consideration of authorizing the Mayor to sign **Resolution No. 1672** approving GPA09-002*

Vice Mayor Nye made the MOTION, seconded by Council member Schumacher, to authorize the Mayor (or in his absence the Vice Mayor), to sign **Resolution No. 1672** approving GPA09-002 by roll call vote. MOTION carried UNANIMOUSLY.

c. Consideration of approving grant applications for the Upper Verde River Watershed Protection Coalition

Water Resources Manager John Munderloh stated that the Upper Verde River Watershed Protection Coalition is hoping to apply for grants to supplement their income. The Coalition depends on the Town as their fiscal agent much in the same way as CYMPO uses the City of Prescott. Because of this, the Town Council would have to approve the Coalitions moving forward on the grant applications with the Town listed as the applicant and as the fiscal agent. Three grants will be applied for now and additional ones will be brought before Council in the future.

Council member Flannery expressed concern that each and every grant would have to be brought before Council for approval prior to making application. At some point in the future he suggested looking at something a little more streamlined and automatic as a quicker response may be needed. Perhaps the item could be placed on Consent Agenda.

Vice Mayor Nye explained for the viewing audience, that although it may appear Council is rushing through agenda items, Council has received information and discussed these items extensively in the Work Study sessions.

Town Manager Larry Tarkowski stated that the Town of Prescott Valley has agreed to act as the fiscal agent for Coalition grants received. The decision to go forward for a grant application is one that is being shared by all the partners in the Coalition. This is actually an unnecessary step for our Council to approve; this is an action that the Upper Verde River Protection Coalition has already taken. We have agreed to take responsibility for the grant management if and when one is received. Although a nice step, in the future this step may not be necessary.

Mayor Skoog said he appreciated this step and it is a good move keeping them informed. Council member Flannery said on behalf of the Coalition, that it is appreciated that we have entities that do step forward and do these things.

Council member Schumacher made the MOTION, seconded by Council member Flannery, to approve the Coalitions proposal to pursue the grants listed in the attached Memorandum, by roll call vote. MOTION carried UNANIMOUSLY.

d. Consideration of awarding a contract to the lowest responsive bidder, Low Mountain Construction, Inc. in an amount of \$1,355,916.82 for the Mountain Valley turf and lighting project (CIP#P303B)

Utilities Director Neil Wadsworth stated this project consists of installing 100,000 square feet of artificial turf on the multi-use field at Mountain Valley Park west of the pavilion and also a smaller turf area for T-ball, lighting for the multi-use turf area and some modification to realignment of the fence at the dog park.

The town received seven bids for the project with the lowest coming in at \$1.35 million and highest at \$1.85 million with a lot of interest from the artificial turf manufacturers. He recommended awarding the contract to Low Mountain Inc.

Wadsworth responded to Council member Schumacher that the Town has not used this company before, but noted that they focus on park projects. Licensing with the State of Arizona and prior experience are checked on.

Tarkowski emphasized that Development Impact Fees are used for this type of project and by law these dollars cannot be used for operational expenses, subsidizing salaries, hiring employees or other uses outside of parks.

Vice Mayor Nye said how impressed she is with the savings we will experience with the turf and the great lighting. This cutting edge focused lighting is dark sky compliant. Wadsworth added that neighboring citizens were invited to an informational meeting to make them aware of the project. No concerns were expressed by the citizens about the lighting. Council member Wise noted that the water savings alone is a big factor in this decision. Council member Lasker stated that the fact that we will be able to host state-wide tournaments here will be a real draw for our community.

Council member Flannery expressed concern that some of the items listed in the RFCA are not listed in the bid summary; are they not being awarded? Wadsworth responded that the fencing, benches and path are inclusive with the bid price.

Council member Wise made the MOTION, seconded by Council member Lasker, to award the contract to the lowest responsive bidder, Low Mountain Construction, Inc. in an amount of \$1,355,916.82 for the Mountain Valley Park turf expansion and lighting project (CIP#P303B), by roll call vote. MOTION carried UNANIMOUSLY.

16. COMMENTS FROM THE PUBLIC

No comments were forthcoming.

17. ADJOURNMENT

Vice Mayor Nye made the MOTION, seconded by Council member Schumacher, to adjourn the meeting. Mayor Skoog adjourned the meeting at 6:40 p.m.

ATTEST:

APPROVED:

Diane Russell, Town Clerk

Harvey Skoog, Mayor

STATE OF ARIZONA)
COUNTY OF YAVAPAI)ss:
TOWN OF PRESCOTT VALLEY)

CERTIFICATE OF COUNCIL MINUTES

I, Diane Russell, Town Clerk of the Town of Prescott Valley, Arizona, hereby certify that the foregoing minutes are a true and correct copy of the Minutes of the Regular Meeting of the Town Council of the Town of Prescott Valley, held on Thursday, November 19, 2009. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 20th day of November, 2009

Diane Russell, Town Clerk