

Oversight Council on Driving or Operating Under the Influence Abatement

November 23, 2009

Chairperson

AARON J. CARREON-AINSA
Phoenix City Prosecutor

Police Chief Jim Maxson
Prescott Valley Police Department
7601 E. Civic Circle
Prescott Valley, AZ 86314

KEN BUCKLAND
Senate President appointee

Dear Chief Maxson:

DAISY FLORES
Gila County Attorney

RE: DUI Abatement Grant Program ACJC Grant Number DUI-10-002
(Enforcement)

ALBERTO GUTIER, Director
Governor's Office of Highway
Safety

On November 10, 2009, in response to your application for grant funding under the DUI Abatement Grant Program, the Oversight Council on Driving or Operating Under the Influence Abatement voted to approve a total award of \$9,882. Paragraph 5 of the Grant Agreement shows the award amount and categories approved for funding. The Council received more requests for funds than available, resulting in reduced funding for successful applicants.

ALBERTO GUTIER,
Speaker of the House appointee

Quarterly progress and financial reports are required for this grant (See paragraph 17 of Agreement). Although the Grant Agreement lists the due dates, for your convenience they are repeated below:

GARY JOHNSON,
Governor appointee

STACEY STANTON, Division
Director
Motor Vehicle Division

<u>Quarter</u>	<u>Due Date</u>
November 15 – March 31	April 25 th
April 1 – June 30	July 25 th

STEVEN TUCKER
Sheriff, Greenlee County

ROGER VANDERPOOL, Director
Department of Public Safety

It is important to return the Agreement with authorized signatures to the ACJC office within 90 days of the award date of November 15, 2009 or the Agreement may be cancelled.

VACANT
Law Enforcement Member

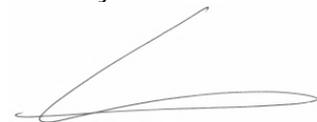
Grant guidelines, forms and instructions, as well as instruction for obtaining signatures and formal action by your agency, are available at the Arizona Criminal Justice Commission web site. A list of web site links is available on the attached page.

Oversight Council on Driving or
Operating Under the Influence
Abatement
1110 West Washington, Suite 230
Phoenix, Arizona 85007
PHONE: (602) 364-1146
FAX: (602) 364-1175

Please forward the link information, the Grant Agreement and this letter to the person responsible for completing and submitting them to the Council.

Please call Pat Nelson or Debby Finkel at (602) 364-1146 if you need additional information or assistance.

Sincerely,



Aaron J. Ainsa-Carreon, Chairman
Oversight Council on Driving or Operating Under the Influence Abatement

APPROVED LINE ITEM PROGRAM BUDGET

Personnel:	
Combined Overtime/Fringe Benefits	\$9,882
Professional & Outside/Consultant & Contractual Services	Not Approved
Travel In-State	Not Approved
Travel Out-of-State	Not Approved
Confidential Funds	Not Approved
Operating Expenses:	
Supplies	Not Approved
Registration/Training	Not Approved
Other	Not Approved
Equipment	
Capital	Not Approved
Non-capital	Not Approved
TOTAL	\$9,882

ACJC Grantee Resources

In addition to valuable resources available through the ACJC website, grantees may find the following links useful.

A Quarterly Progress/Activity Report is provided with your grant award packet. The Financial Report is available from our website in a fillable pdf format at:

<http://azcjc.gov/Byrne/ReportingForms.asp>

Additional resources and instructional documents are available through ACJC:

- [Instructions on obtaining signatures and formal action](#)
- [Financial reporting instructions](#)
- http://azcjc.gov/pubs/home/Grant_Management_Manual_9_2008.pdf
- [Computer Hardware and Software Vendor Guidelines](#)

The *Data Dictionary* you may have received from past grants remains unchanged. If you need an additional copy, contact the Commission office to request an electronic version.

Direct Deposit of grant funds is available through the Automated Clearing House (ACH) Vendor Payments and is a quick and easy way to receive your monthly reimbursements. The ACH Vendor Authorization form may be found here:

The *OMB Financial Guide*: <http://www.ojp.usdoj.gov/financialguide/>

The *OMB Circulars A-87, A-102, A-110 and A-133*: <http://www.whitehouse.gov/omb/circulars/>

Code of Federal Regulations:

<http://www.gpoaccess.gov/cfr/index.html>