



Janice K. Brewer
Governor

State of Arizona
Governor's Office for Children, Youth and Families

Cassandra A. Larsen
Director

December 18, 2009

Mr. Jim Maxson
Chief of Police
Prescott Valley Police Department
7601 E. Civic Circle
Prescott Valley, AZ 86314

Re: Amendment No. 1, Contract No. ST-WSG-09-9365-12Y2
STOP Violence Against Women Formula Grant

Dear Mr. Maxson:

Pursuant to Terms and Conditions, "Term of Grant", the State of Arizona hereby exercises its sole option to extend the existing contract for one year. The contract period shall be effective January 1, 2010 through December 31, 2010 in the amount of \$104,352. The match amount committed by your organization is \$34,788.

When you sign the three amendments, please keep one document for your records and return the other two documents to my attention.

State of Arizona
Governor's Office for Children, Youth and Families
Division of Finance and Administration
Attn: Sarah Bean, Mail Code: 42100
1700 West Washington Street, Suite 101
Phoenix, AZ 85007

Federal regulations require that awardees maintain business systems for financial management, procurement, personnel, property, and travel. Please ensure these policies are in writing and are being applied and followed consistently in all similar circumstances and to all sources of funds. These written policies may be requested at any time and will be reviewed during site visits.

Please ensure this office has on file a current copy of your Certificate of Insurance, in the types and amounts states in the contract. It is your responsibility to ensure that all required coverage is in full force and effect during the term of the contract and shall not serve to limit any liabilities or any other sub-grantee obligations. Copies of the applicable Certificate of Insurance shall be provided to this office to the attention of Sarah Bean, Procurement Manager. Failure to do so may result in cancellation of the contract for breach.

The Governor's Office for Children, Youth and Families looks forward to a mutually beneficial relationship during this contract extension period. Should you have any questions, please contact me at sbean@az.gov.

Sincerely,

Sarah Bean
Procurement Manager

cc: Leah Meyers, Program Administrator, Division for Women

AMENDMENT # 1
for
SUBGRANTEE AGREEMENT # ST-WSG-09-9365-12Y2

between the
STATE OF ARIZONA,
GOVERNOR'S OFFICE FOR CHILDREN, YOUTH AND FAMILIES,
DIVISION FOR WOMEN
and
PRESCOTT VALLEY POLICE DEPARTMENT

Pursuant to section **XIII. AMENDMENTS**, the following section of the above referenced SUBGRANTEE AGREEMENT is hereby amended as follows:

Section # 1:

1. Pursuant to Terms and Conditions, "Term of Grant," of the above referenced contract, the State of Arizona hereby exercises its option to extend the existing contract for one year. The contract period shall be effective January 1, 2010 through December 31, 2010.

2. \$104,352.00 shall be awarded for this extension per the contract.

Except as specifically stated herein, all other terms and conditions of this SUBGRANTEE AGREEMENT remain unchanged.

In Witness Whereof, the parties hereto agree to execute this AMENDMENT on December 16, 2009.

**PRESCOTT VALLEY
POLICE DEPARTEMENT**

**GOVERNOR'S OFFICE FOR CHILDREN,
YOUTH AND FAMILIES**

Jim Maxson
Chief Of Police



Cassandra A. Larsen, GOCYF Director



Robert Hawthorne, Finance and Compliance Manager
Governor's Office of Finance and Compliance



Maria-Elena Ochoa, Director
Division for Women

Governor's Office for Children, Youth and Families

STOP Reimbursement Request

Subgrantee Name and Address
 Prescott Valley Police Department
 7601 East Civic Circle

Law Enforcement

Contact Person: Candace Manibusan
Telephone: (928) 772-9261 ext. 5109

Contract Number: ST-WSG-09-93665-12Y2

Reporting Period From:

Reporting Period To:

Prescott Valley AZ 86314

E-Mail: cmanibusan@pvaz.net

Funds Begin 1/1/2010 **End** 12/31/2010

Major Budget Category, Line Item Detail	Contract Budget		Current Period		Year to Date (YTD)		Budget Remaining	
	Grant	Match	Grant	Match	Grant	Match	Grant	Match
Personnel Services, Personnel	\$75,669.00	\$25,226.00						
Employee Related Expenses (ERE), ERE	\$16,080.00	\$5,350.00						
Travel, In State, Milage, Car Rental, Hotel, Per Diem	\$1,185.00	\$405.00						
Other Operating Expense, Supplies and Materials	\$11,418.00	\$3,807.00						
Total Program	\$139,140.00	\$34,788.00						

Contractor I certify that this report has been examined by me, and to the best of my knowledge and belief, the reported expenditures are valid, based upon our office accounting records (books Certification of account) and are consistent with the terms of the contract. It is understood that contract payments are calculated by the Governor's Office based upon contract terms.

Preparer's Signature

Name/Title

Preparer's Phone Number

GOCYF Financial Analyst's Signature/Date

GOCYF Finance Director's Signature/Date

Sunny Nguyen

602-364-2239

Fax To: 602-542-3520

snguyen@az.gov