

Town Clerk, November 2009

Program	Nov '08	Nov '09	% Change (Month)	YTD FY 08-09	YTD FY 09-10	% Change Fiscal Year
Internal Activity:						
Internal research projects/requests	32	27	-16%	157	105	-33%
Public records research/requests	46	52	13%	195	194	-1%
Records destroyed (cubic feet)	91.5	69	-25%	91.5	69	-25%
Bids/RFPs processed	0	1	N/A	2	12	500%
Contracts & Agreements processed	3	4	33%	25	27	8%
Documents imaged	448	213	-52%	3075	2702	-12%
Records microfilmed (rolls)	0	0	N/A	0	2	N/A
Documents recorded (County)	24	8	-67%	73	39	-47%

Budgetary Goals & Objectives:	Nov '08	Nov '09	% Change (Month)	YTD FY 09-10	Proposed FY 09-10	% Change vs. Proposed
Notice of Claims	6	2	-67%	19	42	45%
\$ Amount of insurance paid	\$ 2,928.86	\$0.00	-100%	\$12,666.57	\$25,000	51%
Ordinances & Resolutions Processed	18	4	-78%	27	115	23%
Meeting Minutes Transcribed	5	5	0%	15	45	33%
Council Agenda Packets Prepared	2	4	100%	16	52	31%
Official Postings	17	11	-35%	54	90	60%
Legal Notices Published	10	1	-90%	22	55	40%
Licenses:						
New liquor licenses	2	1	-50%	5	5	100%
Special event liquor licenses	0	0	N/A	3	5	60%
New business licenses	41	34	-17%	246	500	49%
Renewed business licenses	139	170	22%	890	1900	47%
Special event business licenses	3	1	-67%	299	400	75%
Peddler's licenses	2	5	150%	21	5	420%

The mission of the Town of Prescott Valley is to inspire and sustain a dynamic, innovative, and prosperous community through the combined talents of our citizenry.