

**TOWN OF PRESCOTT VALLEY
REGULAR COUNCIL MEETING
MINUTES
February 25, 2010**

Library Auditorium
7401 E. Civic Circle
Prescott Valley, Arizona 86314

1. CALL TO ORDER

The meeting was called to order by Mayor Skoog at 5:30 p.m.

2. INVOCATION

Reverend Julia McKennaJohnson gave the invocation and was presented with a certificate by Mayor Skoog.

3. PLEDGE OF ALLEGIANCE

Reverend Julia McKennaJohnson led the Pledge of Allegiance which was said in unison.

4. ROLL CALL

Present: Mayor Skoog, Vice Mayor Nye, Council Member Anderson, Council Member Flannery, Council Member Lasker, Council Member Schumacher, and Council Member Wise.

5. ANNOUNCEMENTS & PRESENTATIONS

a. Music Memory Concert Invitation. Carol Friedman

Ms. Carol Friedman extended an invitation and distributed VIP Box tickets to the Mayor and Council for attendance at the upcoming *Music Memory Concert* with the Prescott Pops to be held in July at Tim's Toyota Center.

6. PROCLAMATION

a. Red Cross Month

Town Clerk Diane Russell read the proclamation to be presented to a member of the

Red Cross at a later date.

7. CERTIFICATES

a. Certificate of appreciation to Patty Sterpka for 5 years of service

Town Clerk Diane Russell read the accolades prepared by the Public Works Director after which Mayor Skoog presented her with a Certificate of Appreciation and a five year pin.

b. Certificate of appreciation to Greg Fister for 5 years of service

Town Manager Larry Tarkowski expressed his appreciation to Greg Fister for his economic development accomplishments over the past five years after which Mayor Skoog presented him with a Certificate of Appreciation and a five year pin.

8. COMMENTS/COMMUNICATIONS

Mayor Skoog commented about this being our first meeting in the new facility and the technological advancements installed in the new council chambers.

9. CONSENT AGENDA

a. Approval of Minutes - January 14, 21 & February 11, 2010

b. Department Reports

c. Monthly Financial Report

d. Council Investment Report

e. TPT Report

f. Approving Accounts Payable for 2/04 thru 2/16/2010

Council Member Flannery made the MOTION, seconded by Vice Mayor Nye, to approve the Consent Agenda, by electronic vote. MOTION carried with 7 ayes and 0 nays

10. UNFINISHED BUSINESS (FOR ACTION)

a. Consideration of approving the second reading by title only, and passage of

Ordinance No. 741 approving ZMC09-005

Town Clerk Diane Russell read Ordinance No. 741 for the second reading. Mayor Skoog asked, "Shall the Ordinance pass?" Council voted UNANIMOUSLY to pass the ordinance.

11. *NEW BUSINESS (FOR REVIEW, COMMENT, AND/OR POSSIBLE ACTION)*

a. Staff Report regarding promotional efforts for the "Census 2010", Joe Scott

Joe Scott commented that a full response is critical to Prescott Valley receiving its fair share of federal assistance programs and state shared revenues. He explained how the Census is being conducted, the potential interaction with Census workers, and what Town staff is doing to promote the Census and encourage a high response rate. The Census consists of 10 simple questions. The public is encouraged to return their paperwork in the postage paid envelope provided otherwise a Census Taker will have to personally call at your home for the information. It's safe, fast, easy and important for Prescott Valley. Mr. Scott can be contacted at 759-3050 for more information.

b. Public Hearing Open Public Hearing Zoning Map Change 09-006, Veterans of Foreign Wars Close Public Hearing

Mayor Skoog opened the Public Hearing.

Mr. Scott noted that this is a request proposed by the Veterans of Foreign Wars, Mingus Mountain Post 10227, for a Zoning Map Change from RCU-70 (Residential; Conditional Use Permits) to RS-PAD (Residential and Services - Planned Area Development) on approximately two (2) acres located on 5th Street approximately four hundred (400) feet south of 6th Street, being immediately south of the Moose Lodge. The purpose is to construct a new VFW Lodge. This property was the subject of Annexation ANX09-002. The annexation process was started with a public hearing on December 3, 2009. The annexation Ordinance was read as an emergency measure at the January 14, 2010 Town Council meeting.

The planning area is **PAD 1-I** comprising approximately eight hundred eighty (880) acres. The location is South of the Highway 69 Corridor and the existing Valley Tech Center, north of Lynx Creek, between Victorian Estates and Fain Park. The location is excellent for this type of private club, which is a good transition between the industrial uses and Fain Park. The General Plan supports this type of use and the related RS-PAD zoning.

The purpose of the RS-PAD (Residential and Services –Planned Area Development) zoning district is to provide for orderly and compatible development in transitional areas between residential and non-residential districts and to establish and preserve areas for those commercial facilities which are especially useful in close proximity to residential areas (while minimizing the undesirable impact of such uses on the neighborhoods they service).

Private clubs, lodges or fraternal organizations are specifically designated as appropriate uses when combined with Preliminary and Final Development Plans in a Planned Area Development. Outdoor recreation RV facilities for members can be approved as part of Preliminarily and Final Development Plans.

The applicant conducted a Neighborhood Meeting with property owners on November 12, 2009 after notifying owners within a one thousand (1,000) foot radius. It was reported that no persons other than applicant representatives attended. The Planning and Zoning Commission subsequently reviewed the request during a public hearing at its regular meeting on December 14, 2009, and voted unanimously to recommend approval of ZMC09-006 (with conditions), along with the Preliminary Development Plan.

Mayor Skoog closed the Public Hearing as no further comments were forthcoming.

- c. Consideration of approving the first reading of Ordinance No. 742, by title only, on two separate occasions, approving ZMC09-006

Council Member Flannery made the MOTION, seconded by Council Member Schumacher, to approve the first reading of Ordinance No. 742, by title only, on two separate occasions, approving ZMC09-006, by electronic vote. MOTION carried with 7 ayes and 0 nays

- d. Consideration of authorizing the Mayor to sign Resolution No. 1692 approving the submittal of an application for the Federal Fiscal Year 2011 Governor's Office of Highway Safety Plan Grant Program

Police Chief Jim Maxson stated that this is similar to other grant applications submitted every year to be used for DUI enforcement, aggressive driving safety enforcement and other overtime projects. The grant is for an undetermined amount at this time, but numbers for this will be provided in the future.

Vice Mayor Nye made the MOTION, seconded by Council Member Anderson, to approve the Mayor to sign Resolution No. 1692 approving the submittal of an application for the Federal Fiscal Year 2011 Governor's Office of Highway Safety Plan Grant Program, by electronic vote. MOTION carried with 7 ayes and 0 nays

- e. Consideration of approving a contract amendment with Civiltec Engineering in an amount of \$9,254.00 for the Mountain Valley Park and Turf Expansion and Lighting Project (CIP#P303.2)

On June 25, 2009, the Town Council approved a contract with Civiltec Engineering to provide design and construction administration services for the Mountain Valley Park Turf Expansion and Lighting Project (CIP#303.2) in the amount of \$89,920. The construction of that project is in progress and will be completed this Spring. At the start of construction, a few changes were identified that needed to be addressed. One change is a result of APS power lines crossing through the middle of the project that were previously unknown to APS, and the location of which was not clear. The location of these power lines has been

determined and they will need to be relocated as part of this project. Additional design work is required to incorporate this into the project. This proposed amendment addresses this issue.

A second change is related to the preparation of sub-grade beneath the turf. The project design documents required a lime treated soil and a plastic liner beneath 8-inches of drain rock. Based on discussions with the contractor and turf provider, it has been recommended to remove the plastic liner and increase the depth of the lime treatment. As part of the change for the lime treatment, staff is recommending that testing of the lime treated sub-grade be added to the engineering scope of services. This proposed amendment adds lime testing to the engineering contract.

Civiltec has provided a proposal in the amount of \$9,254.00 to perform these services. Construction cost changes will off-set these increases to the engineering contract.

Council Member Anderson made the MOTION, seconded by Council Member Schumacher, to approve a contract amendment with Civiltec Engineering in an amount of \$9,254.00 for the Mountain Valley Park and Turf Expansion and Lighting Project (CIP#P303.2), by electronic vote. MOTION carried with 7 ayes and 0 nays

f. Consideration of approving an agreement with Humboldt Unified School District allowing use of the Quailwood Water Tank site for communication equipment installation

Utilities Director Neil Wadsworth distributed a copy of the proposed revised contract which essentially does not change the intent or scope of the agreement. The agreement is between the Town of Prescott Valley and the Humboldt Unified School District to allow HUSD to install communication equipment on the Quailwood Tank Site. In return for the \$1.00 a year charge to HUSD, they will be installing power up to the site.

Town Manager Larry Tarkowski added that the Town has a number of contracts with other agencies that are required to pay a fee. However since HUSD is another governmental agency a fee will not be charged in the spirit of cooperation.

Council Member Schumacher made the MOTION, seconded by Council Member Lasker, to approve an agreement with Humboldt Unified School District allowing use of the Quailwood Water Tank site for communication equipment installation, by electronic vote. MOTION carried with 7 ayes and 0 nays

12. COMMENTS FROM THE PUBLIC

Mayor Skoog announced that the lecturn microphone will be shut off at the end of each 5 minute comment period.

No comments were forthcoming.

13. ADJOURNMENT

Vice Mayor Nye made the MOTION, seconded by Council Member Anderson, to approve to adjourn the meeting, by electronic vote. MOTION carried with 7 ayes and 0 nays

Mayor Skoog adjourned the meeting at 6:15 p.m.

ATTEST:

APPROVED:

Diane Russell, Town Clerk

Harvey Skoog, Mayor

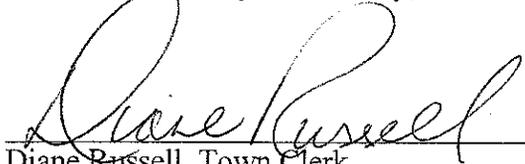
STATE OF ARIZONA)
COUNTY OF YAVAPAI) ss:
TOWN OF PRESCOTT VALLEY)

CERTIFICATE OF COUNCIL MINUTES

I, Diane Russell, Town Clerk of the Town of Prescott Valley, Arizona, hereby certify that the foregoing minutes are a true and correct copy of the Minutes of the Regular Meeting of the Town Council of the Town of Prescott Valley, held on Thursday, February 25, 2010.

I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 26th day of February, 2010



Diane Russell, Town Clerk