

**TOWN OF PRESCOTT VALLEY
REQUEST FOR COUNCIL ACTION
Date: March 18, 2010**

SUBJECT: Proposed Revisions to “Town of Prescott Valley Utility Regulations”

SUBMITTING DEPARTMENT: Management Services

PREPARED BY: William E. Kauppi, Management Services Director
Neil Wadsworth, Utilities Director

AGENDA LOCATION: Comments/Communications , Consent , Work/Study ,
New Business , Public Hearing , Second Reading

ATTACHMENTS: None.

SUMMARY BACKGROUND: For a history of the Town of Prescott Valley Utility Regulations and how they have evolved over the years, following is a summary of what has transpired regarding the formation of these regulations.

- On April 14, 1994, Council adopted Resolution No. 536, which approved the Town of Prescott Valley Wastewater Collection and Treatment Regulations, allowing for the operation and administration of the Wastewater System pursuant to Town Code Article 9-05.
- The Town of Prescott Valley Water District first adopted regulations on December 14, 1998 (Resolution No. 5), which among other things, regulated the management, operation and maintenance of the water system of the Prescott Valley Water Company.
- Resolution No. 1030 was approved on August 9, 2001, which among other issues, standardized the Town wastewater and water system and District water system regulations to assist the Town in its operation and administration of the three systems, renamed the Town of Prescott Valley Wastewater Collection and Treatment Regulations to Prescott Valley Utility Regulations, revised the same to apply to the operation and administration of the Town’s Water and Reclaimed Water Systems as well as its Wastewater System, and revised such regulations to better correlate with the Prescott Valley Water District Water System Regulations.
- As of March 13, 2008, by Town resolution, the Prescott Valley Water District Company (District) was dissolved and the District was merged into the Town and declared to be a single system. Therefore, the Prescott Valley Water District System Regulations are no longer in existence and the regulations that are in force today are the Prescott Valley Utility Regulations, which encompass the Town’s wastewater and water regulations.

Staff is now considering revising certain utility regulations so as to streamline some of the procedures, improve customer service and reduce inefficiencies to better utilize staff time. Meetings have been conducted regarding these regulations and the need to change some of them. Concerns currently being addressed for discussion at this time are:

- Potential modification of language regarding the Request for Alternate Billing (RAB)
- Delete language regarding the Water District

- Add language concerning water conservation
- Add language regarding rates, fees and charges for fire protection
- Possibility of separating the utility regulations into two separate regulations documents, i.e.:
 - Utility Regulations – Customer Billing/Collections
 - Utility Regulations – Operations/Maintenance
- Changes to the potable water backflow prevention requirements to match current programs and requirements
- Add grease, oil and sand interceptor requirements to wastewater regulations

If Council concurs, staff will proceed and present the appropriate resolution and amendment to the regulations for approval at a future Council meeting.

OPTIONS ANALYSIS: N/A. For discussion only.

ACTION OPTION: N/A. For discussion only.

RECOMMENDATION: N/A. For discussion only.

FISCAL ANALYSIS: N/A.

REVIEWED BY:

Mgmnt Svcs Director _____

Town Clerk _____

Town Attorney _____

Town Manager _____

COUNCIL ACTION:

Approved Denied Tabled/Deferred Assigned to _____