

**TOWN OF PRESCOTT VALLEY
REQUEST FOR COUNCIL ACTION**

Date: March 25, 2010

SUBJECT: Polling Place Agreement with Yavapai County Elections Department

SUBMITTING DEPARTMENT: Town Clerk

PREPARED BY: Diane Russell, Town Clerk

AGENDA LOCATION: Comments/Communications , Consent , Work/Study ,
New Business , Public Hearing , Second Reading

ATTACHMENTS: a) Yavapai County Recorder Elections Department Polling Place Agreement, b) Yavapai County Recorder/Elections Agreement Addendum & Fee Schedule

SUMMARY/BACKGROUND: At its October 22, 2009 regularly scheduled Council meeting, the Town Council approved an agreement with the Yavapai County Elections Department for election services pursuant to A.R.S. §16-408(d) which allows the governing body of any election district authorized to conduct an election to enter into an agreement with a County Board of Supervisors and County Recorder for election services with the contracted cost of such elections to be a charged against the election district. Historically, the Town of Prescott Valley has contracted with the Yavapai County Recorder to provide certain services for the Town's regularly scheduled Vote-by-Mail Primary and General Elections as well as any Special Elections held on the consolidated election dates prescribed by law.

In addition, because the Town of Prescott Valley Town Clerk's Office has provided and will continue to provide assistance to Yavapai County in providing a ballot drop-off site and act as a conditional provisional identification check site in accordance with A.R.S. § 16-584 at no cost to the County, the Town is eligible for a discount rate on the Elections Fee Schedule established by Yavapai County Voter Registration and Elections.

The Yavapai County Recorder and Elections Director are now requesting that the Town of Prescott Valley provide a polling place in the Crystal Meeting Room on the third floor of the new Library facility for the Special Election May 17-18, 2010, the Primary Election August 23-24, 2010 and the General Election November 1-2, 2010. Staff has confirmed that the facility is available on those dates for setup of the voting materials and the election dates requested.

ACTION OPTION: Motion to authorize the Mayor (or, in his absence, the Vice Mayor) to sign a Polling Place Agreement with Yavapai County to provide a polling place in the Town owned facilities for the upcoming scheduled elections in 2010 **OR** Motion not to approve the Agreement with Yavapai County Voter Registration and Elections. **VOTE.**

RECOMMENDATION: Staff recommends approval of entering the Polling Place Agreement with Yavapai County Voter Registration/Election

FISCAL ANALYSIS: The Town Clerk budgeted approximately \$47,000.00 for the Primary/General and Alternative Expenditure Limitation (Home Rule) election held on March 10, 2009. Given the 19,436 registered voters on the Yavapai County Voter Registration rolls, the costs for Yavapai County services would be \$1.50 per registered voter (the discounted rate) instead of \$1.75 per voter (without the discount) – a potential savings of \$4,859.00.

REVIEWED BY:

Management Services Director _____

Town Clerk _____

Town Attorney _____

Town Manager _____

COUNCIL ACTION:

Approved Denied Tabled/Deferred Assigned to _____