

1 **When Recorded Mail to:**
2 **Town of Prescott Valley**
3 **Building Official**
4 **c/o Community Development Dept.**
5 **7501 E. Civic Circle**
6 **Prescott Valley, Arizona 86314**

Space Above for Recorder's Use Only

7 -----
8 **NOTICE OF CODE VIOLATION APN # _____**
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10 **Notice** is hereby given that the property located at _____, legally
11 described as APN# _____, Unit _____, Lot _____, in the Town of Prescott Valley
12 is in violation of the following provisions of The Town of Prescott Valley Administrative Code
13 and/or adopted technical codes:

14 [List administrative code or adopted technical codes violations – examples follow]

- 15 > **Section 07-01-100 (E), “Unsafe Building, Structures or Building**
16 **Equipment”**

17 **Date of Violation:**

18 **Description of Violation:** [as specifically as possible describe the
19 violation(s) here]

20 **Date of Notice to Record Owner:**

21 **Case Number:**

- 22 > **Section 108, “Unsafe Structures and Equipment,” of the 2006**
International Property Maintenance Code.

Date of Violation:

Description of Violation: [as specifically as possible describe the
violation(s) here]

Date of Notice to Record Owner:

Case Number:

The undersigned certifies that the record owner of the subject property was notified of the listed violations as set forth above and has not resolved those violations as of the date of this Notice.

To correct the listed Code violations and cause a NOTICE OF RELEASE OF CODE VIOLATION to be recorded by the Building Official or designee with the County Recorder's Office, the following must occur:

[Specifically describe how to remedy each violation – e.g., “Obtain all required permits, including plans submittal and payment of applicable fees, obtain required inspections and

approvals, and after final approval request in writing that the NOTICE OF RELEASE OF CODE VIOLATION be issued and recorded.”]

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NOTICE OF CODE VIOLATION APN # _____ PAGE 2

The foregoing is true and correct to the best of my knowledge, information and belief.

Dated this ____ day of _____, 20____.

Printed Name
Building Official or Designee

Signature
Building Official or Designee

State of Arizona)
) ss.
County of Yavapai)

SUBSCRIBED AND SWORN to before me on this ____ day of _____, 20____ by
_____[Fill in Building Official/Designee Name]_____.

Notary Public

My Commission Expires:
