

**TOWN OF PRESCOTT VALLEY  
REQUEST FOR COUNCIL ACTION  
Date: March 25, 2010**

**SUBJECT:** Bid Award for Disposal: Clean-up Day - Spring 2010

**SUBMITTING DEPARTMENT:** Public Works

**PREPARED BY:** Ken Stanton, Public Works Operations Manager for Norm Davis, Public Works Director

**AGENDA LOCATION:** Comments/Communications , Consent , Work/Study ,  
New Business , Public Hearing , Second Reading

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**ATTACHMENTS:** a) Letters of Intent to participate from Yavapai Co. & Dewey -Humboldt

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**SUMMARY BACKGROUND:** In the FY 2009-10 budget, the Town budgeted \$70,000 for the Town's Clean-up Day events held twice each year. This proposal is for the annual Spring Clean-up Day event scheduled for April 30<sup>th</sup> and May 1<sup>st</sup>, 2010. The Town sponsors this event by providing a site adjacent to the Wastewater Treatment Plant for Town residents to bring in refuse, recyclable materials (steel, aluminum, plastic), appliances, tires and batteries. The Town of Prescott Valley is responsible for funding and making arrangements for the disposal of the material collected. The Prescott Valley Chamber of Commerce is also sponsoring the event and will provide extensive public outreach to inform residents, provide volunteers to collect refuse from public areas and assist those in need with cleaning up their property. The Chamber also staffs a command post at Harkins Theater to coordinate the day's volunteer activities and provide a free lunch (hot dogs and sodas) to all participants.

This event has become a tremendous success and has grown substantially since its inception in 1997. Our residents have overwhelmingly responded to this opportunity to clean their property and partner with the Town to clean the environment.

Due to the budget constraints the Town is now facing, the Public Works Department instituted a fee schedule of minimal charges for residents to participate in the event. This item was presented to Council last fall and public reaction at that event was that residents seemed to appreciate the fact that we were able to continue to offer this event.

The following table highlights the success of the past events showing both tons of refuse hauled to the landfill and the cost to the Town for the event:

Clean-up Day	Tons Collected	Cost
May 2009	928	\$50,408.01
October 2009	559	\$26,452.68

Two bids were received with Waste Management as the low bidder at \$49.00 per ton for a total bid of \$47,740.00. Prescott Valley C& D Landfill Inc. came in second at \$49.75 per ton for a total bid of \$48,970.00. This is a unit price contract with final amount due based on the success of the event. Included in the base bid is 900 tons of refuse hauled to the landfill, 350 tires and 75 Freon appliances. Haul and disposal of the steel, aluminum and plastic recyclables was bid at \$0.00 per unit (no charge).

Containers for plastic, aluminum, steel, Freon appliances, tires and lead acid batteries will be provided. Mitigation measures for this event include installing a wind fence around the drop off area, operation of a water truck throughout the day to control dust, and removal of the debris in a timely manner. The contract requires that all materials be removed by May 17, 2010.

Please note that Yavapai County and Dewey-Humboldt have again expressed interest in partnering in this event. An IGA is already in place for this and Yavapai County and Dewey-Humboldt have agreed to pay a cost based on their residents' involvement. In October, this amounted to 20% of the visitors to the event.

Both agencies reimburse the Town for the disposal, labor and equipment incurred by the Town of Prescott Valley Public Works Department based on the percentage of participation.

The fall 2009 event had a total expenditure of \$38,790.83 including all Town of Prescott Valley labor and equipment; \$8,021.41 was collected in fees at the gate and \$6,153.89 was reimbursed by Yavapai Co. and the Town of Dewey-Humboldt.

**OPTIONS ANALYSIS:** The Council may vote to:

- 1.) Approve the contract with Waste Management for disposal services, **OR**
- 2.) Not approve the contract with Waste Management for disposal services, **AND/OR**
- 3.) Direct staff to pursue other options

**ACTION OPTION:** Motion to approve a contract with the low bidder, Waste Management, for disposal services for Clean-up Day - spring 2010 in an amount not to exceed \$47,740.00 **OR** Motion not to approve the contract with Waste Management. **VOTE**

**RECOMMENDATION:** Staff recommends approval of the contract with Waste Management in the bid amount of \$47,740.00.

**FISCAL ANALYSIS:** The Fiscal Analysis for this item is shown in Table 1 below:

Table 1

Recycling Svc Clean up Day		<b>HURF</b>	
HTE Code(s): 202-5510-631-3174		Finance Proj. N/A	
FISCAL YR 2009/2010	Approved Budget:	\$70,000.00	FISCAL YR 2009/2010
	Expended & Encumbered:	-\$27,808.48	
	Spring 2010:	<u>-\$47,740.00</u> < (this action)	
	Balance:	-\$5,548.48	

**REVIEWED BY:**

Management Services Director \_\_\_\_\_ Town Clerk \_\_\_\_\_

Town Attorney \_\_\_\_\_

Town Manager \_\_\_\_\_

**COUNCIL ACTION:**

Approved  Denied  Tabled/Deferred  Assigned to \_\_\_\_\_