

**TOWN OF PRESCOTT VALLEY
REQUEST FOR COUNCIL ACTION
Date: May 13, 2010**

SUBJECT: Intergovernmental Agreement with Yavapai County for Unified Emergency Management

SUBMITTING DEPARTMENT: Prescott Valley Police Department

PREPARED BY: Candace Manibusan, Administrative Supervisor, for Chief Jim Maxson

AGENDA LOCATION: Comments/Communications , Consent , Work/Study ,
New Business , Public Hearing , Second Reading

ATTACHMENTS: a) Intergovernmental Agreement for Unified Emergency Management

SUMMARY/BACKGROUND: Under Arizona statutes, Yavapai County operates an emergency management organization for the purpose of coordinating emergency services within the County. In turn, the County has annually proposed an intergovernmental agreement (IGA) with the Town of Prescott Valley to help pay for those services. The most recent IGA in the file is dated September 11, 2008. The Town Code requires the Mayor to sign all IGAs (after Council authorization), so staff is requesting ratification of any prior signed and recorded document and approval of the most recent IGA for FY 2010-2011.

For general information, the IGA provides for a unified emergency management organization that prepares plans for the preservation and safety of life and property and executes these plans in the event of enemy attack upon the United States and/or in the event of peacetime natural, technological, or manmade emergency disasters within the County or Town. The County agrees to: a) include emergency operations of the Town in the County Disaster Response Plan (DRP) covering emergencies and disasters, b) aid and advise the Town with regard to training of employees that may be responsible for emergency management duties, c) review the Town DRP for completeness, compatibility and compliance with the National Incident Management System (NIMS), County DRP, and State Emergency Operations Plans, and provide suggestions for improvement, d) assist the Town with developing/updating Town emergency management plans, procedures and programs, e) assist the Town with developing/updating a current inventory of equipment and supplies available in the Town in the event of disaster, f) provide a current inventory of all equipment and supplies available in the County to assist the Town in the event of disaster, g) provide technical assistance in obtaining Federal or State funds, or surplus or other property, which may become available to the Town for emergency services purposes, h) complete and submit all report requirements from State and Federal agencies, and, i) in the event of disaster confined to the Town, provide emergency assistance as requested and coordinate assistance furnished by other agencies under mutual aid agreements, State and/or Federal laws. The Town agrees to: a) become a member of the Yavapai County Joint Office of Emergency Management, b) appoint an Emergency Management Coordinator responsible for organization, administration, and operation of local emergency management under the direction of the chief executive officer or governing body, c) accept joint responsibility to maintain and keep current the Yavapai County DRP and Guides as it relates to the Town, d) maintain and keep current the Town DPR and Guides, e) delegate to the County such lawful authority and responsibility as shall be deemed necessary by the Town, and, f) budget and contribute to the County for the fiscal year commencing July 1, 2010 and ending June 30, 2011, the sum of \$9,885.00.

OPTIONS ANALYSIS: The Council may ratify prior IGAs and approve the most recent IGA, **OR** direct staff to address emergency operations planning through other means.

ACTION OPTION: Motion to ratify prior IGAs and authorize the Mayor (or, in his absence, the Vice Mayor) to sign the Intergovernmental Agreement with Yavapai County for Unified Emergency Management for FY2010/2011. **VOTE.**

RECOMMENDATION: Staff recommends ratification of prior IGAs and approval of this annual IGA with Yavapai County for emergency services coordination.

FISCAL ANALYSIS: The \$9,885 expenditure has been budgeted in Line Item No. 101-9500-619.3173 “*Non Departmental –Emergency Services Agreement*”.

REVIEWED BY:

Management Services Director _____ Town Clerk _____

Town Attorney _____

Town Manager _____

COUNCIL ACTION:

Approved Denied Tabled/Deferred Assigned to _____