

**TOWN OF PRESCOTT VALLEY  
REGULAR COUNCIL MEETING  
MINUTES  
June 10, 2010**

Library Auditorium  
7401 E. Civic Circle  
Prescott Valley, Arizona 86314

1. CALL TO ORDER
2. INVOCATION
3. PLEDGE OF ALLEGIANCE
4. ROLL CALL

Present: Mayor Skoog, Vice Mayor Nye, Council Member Anderson, Council Member Flannery, Council Member Lasker, Council Member Schumacher, and Council Member Wise.

5. SCHEDULED ANNOUNCEMENTS & PRESENTATIONS

a. Tim's Toyota Center, Clint Mapston

Clint Mapston, Tim's Toyota Center Director of Marketing, gave an overview of upcoming events over the next few months. The Event Center has changed its focus on the types of events and diversified them relative to the local economy. The arena is booked every weekend for the next few months many involving scholastic championship events. Boston Pops, REO Speedwagon, Celtic Women, the Northern Outdoor Expo, Shrine Circus and Storytime Live are some of the upcoming headliners. Everyone is encouraged to attend the events.

Ryan Judy announced that the Viewpoint extension from Civic Circle to Long Look is now open. There will be a short ribbon cutting ceremony on Monday, June 14 at 11:00 a.m. Everyone is invited to attend.

Notification has been received that the sidewalk project between the Boys and Girls Club and Mountain View Elementary School will be funded by a \$275,000 grant. Bid requests will go out shortly for the project.

6. PROCLAMATION

- a. "Keep Prescott Cowboy" - Carlo Pastore, Pres. of Prescott Frontier Days, Inc.

Town Clerk Diane Russell read the Keep Prescott Cowboy proclamation after which it was presented to Carlo Pastore. Mr. Pastore gave a history of how the rodeo began in 1888, 123 years ago. He encouraged employers to promote their employees to dress western in celebration of the upcoming July 4<sup>th</sup> Worlds' Oldest Rodeo events.

7. COMMENTS/COMMUNICATIONS

Vice Mayor Nye pointed out that the Matforce Posters are on display in the Library. All of the top winners came from Prescott Valley schools.

8. CONSENT AGENDA

*Approval of Minutes - May 20, 2010*

- b. *Approving an Extension of Premises/Patio and Special Event Permit for Antelope Lanes 6301 E. 2nd St. for a Shinpu-Ren family Karate fundraising event; Cecil E. Miller applicant*
- c. *Approving the proposed Regular Town Council Meeting dates for Fiscal Year 2010-2011*
- d. *Consideration of approving the Upper Verde River Watershed Protection Coalition grant application*
- e. *Approving a Town Engineer Agreement with Dava and Associates with an expiration date of June 30, 2012*
- f. *Approving Accounts Payable for May 18 thru June 1, 2010*
- g. *Approving a Permanent Extension of Premises/Patio Permit to existing liquor license #12133291, Buffalo Wild Wings located at 2985 N. Centre Court; Brett H. Rittgers, applicant*

Council Member Anderson made the MOTION, seconded by Council Member Wise, to approve the CONSENT AGENDA by electronic vote. MOTION carried with 7 ayes and 0 nays

9. NEW BUSINESS (FOR REVIEW, COMMENT, AND/OR POSSIBLE ACTION)

a. Consideration of the annual appointment of Vice Mayor for fiscal year 2010 - 2011

Mayor Skoog stated that the Town of Prescott Valley Council has been electing a new Vice Mayor annually for the past three years and would like to continue that tradition.

Vice Mayor Nye made the MOTION, seconded by Council Member Schumacher, to approve the making the annual appointment of Vice Mayor for fiscal year 2010 - 2011, by electronic vote. MOTION carried with 7 ayes and 0 nays.

Town Clerk Diane Russell distributed ballots to the Council members after which she collected them and tabulated the results. The majority of the votes cast were for Council member Anderson.

Council member Flannery suggested forming a committee to consider increasing the length of Vice Mayor terms in the future. Council member Flannery and the Mayor commended outgoing Vice Mayor Nye for the outstanding job she has done as Vice Mayor over the past year.

Council Member Flannery made the MOTION, seconded by Vice Mayor Nye, to approve appointment of Rick Anderson as Vice Mayor for fiscal year 2010 - 2011, by electronic vote. MOTION carried with 7 ayes and 0 nays.

b. Public Hearing

Mayor Skoog declared the Public Hearing open.

Joe Scott, Planner, stated that this property is located in the Tapedero Waste Water District. Petition signatures can now be gathered from the property owners in the district as the 30 day waiting period is over.

Mayor Skoog declared the Public Hearing closed.

c. Consideration of approving Contract Amendment No. 3 to the CH2MHill OMI Utilities Operations & Maintenance contract

Mark Kieran introduced OMI staff members in attendance and remarked that John Bowman has transferred to Chicago. Bowman has been replaced with Juan Mancha as the new Project Manager. Council members congratulated and thanked both John and Juan, and the OMI staff for all their efforts over the many years they have provided service to the Town.

Mark stated that the amendment to the contract before them contains a two percent reduction in pay which will not reflect any change in service levels.

Vice Mayor Nye made the MOTION, seconded by Council Member Anderson, to approve Contract Amendment No. 3 to the CH2MHill OMI Utilities Operations & Maintenance contract, by electronic vote. MOTION carried with 7 ayes and 0 nays

- d. Consideration of approving the upgrade to the Civic Center HVAC control system funded through a Federal Energy Efficiency & Conservation Block grant through the Department of Energy under the American Reinvestment & Recover Act (ARRA)

Public Works Director Norm Davis stated that the Town received a \$95,000 grant to upgrade the HVAC system with a computer control system for the heating and cooling of the Civic Center. It is 100% funded through the ARRA grant. They will be using the Mohave Contracts which are prequalified for the work to be performed. The installation will take about one week, to be completed by September 15th. The computer monitoring will be cost efficient with automatic monitoring controls of the system.

Council Member Flannery made the MOTION, seconded by Vice Mayor Nye, to approve the upgrade to the Civic Center HVAC control system funded through a Federal Energy Efficiency & Conservation Block grant through the Department of Energy under the American Reinvestment & Recover Act (ARRA), by electronic vote. MOTION carried with 7 ayes and 0 nays

- e. Consideration of awarding annual contracts for aggregate base, cold mix, asphalt paving, annual street and park concrete, CMP culvert, solid waste and portable toilet services to each of the lowest responsive bidders per the unit prices bid

Norm Davis, Public Works Director, stated that they bid these each year to use services, equipment and products on an "as needed basis" at the best market prices available. All these vendors have lowered their bid prices, without lowering their service levels in these bad economic times for which Council member Flannery expressed the Town's appreciation.

Council Member Wise made the MOTION, seconded by Council Member Schumacher, to approve awarding annual contracts for aggregate base, cold mix, asphalt paving, annual street and park concrete, CMP culvert, solid waste and portable toilet services to each of the lowest responsive bidders per the unit prices bid, by electronic vote. MOTION passed with 7 ayes and 0 nays.

- f. Consideration of approving Change Orders for renewal of annual contracts and providing a one year extension of those contracts for fuel, swath mowing, striping, street sweeping, landscape maintenance, weed control and janitorial services

Public Works Director Norm Davis stated these annual contracts are bid on a five-year contract with an annual renewal. The vendors approved price reductions in accordance with the existing contracts, with no reduction in service. All these

services are outsourced so that the Town doesn't have equipment sitting in the public works yard idle the majority of the year. Mayor Skoog noted that Glassford Hill has been restriped. Council member Schumacher noticed that weeds are getting out of control and the Town should be setting a good role model. Davis noted that we are in the growing season and it is hard to keep up with it but will oversee getting it corrected.

Vice Mayor Nye commented that she had spoken with a resident who was very willing to even take care of the weeds in the Town's easement after she explained the Town's economic issues.

Council Member Schumacher made the MOTION, seconded by Council Member Lasker, to approve Change Orders for renewal of annual contracts and providing a one year extension of those contracts for fuel, swath mowing, striping, street sweeping, landscape maintenance, weed control and janitorial services, by electronic vote. MOTION carried with 7 ayes and 0 nays

- g. Consideration of authorizing the Mayor to sign Resolution No. 1704 establishing the Library/NAU - Yavapai campus site at 7401 E. Civic Circle as the third posting location AND removing the CASA location as a posting site

Town Clerk Diane Russell noted that the Town has utilized three physical public posting places for public notices, agendas, ordinances etc. as well as electronically posting to the website. With the opening of the new Library facility, with its many patrons, staff feels we could reach many more people with the notices than we currently are.

Council member Anderson questioned how many CASA attendees will be able to read those notices at one of the other locations. Anderson added that CASA was likely selected as a posting place because people in that area probably don't travel around town a lot.

Mayor Skoog and Council member Flannery both commented that CASA as well as the other posting areas used to be former council meeting locations. It is a good idea to review these posting areas periodically and post in the most visible areas. Council member Flannery pointed out that because we also post to the web, the CASA folks have other opportunities to view the postings as well.

Council Member Lasker made the MOTION, seconded by Council Member Anderson, to approve authorizing the Mayor to sign Resolution No. 1704 establishing the Library/NAU-Yavapai campus site as the third posting location and removing CASA as a posting site, by electronic vote. MOTION carried with 7 ayes and 0 nays

10. COMMENTS FROM THE PUBLIC

A.J. Berringer came forward to say it is nice to be able to attend council meetings after his ongoing illnesses. Council members wished him continued good health.

11. ADJOURNMENT

Council Member Schumacher made the MOTION, seconded by Council Member Anderson, to approve AJOURNMENT, by electronic vote. MOTION carried with 7 ayes and 0 nays.

ATTEST:

APPROVED:

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Diane Russell, Town Clerk

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Harvey Skoog, Mayor

STATE OF ARIZONA)  
COUNTY OF YAVAPAI) ss:  
TOWN OF PRESCOTT VALLEY)

CERTIFICATE OF COUNCIL MINUTES

I, Diane Russell, Town Clerk of the Town of Prescott Valley, Arizona, hereby certify that the foregoing minutes are a true and correct copy of the Minutes of the Regular Meeting of the Town Council of the Town of Prescott Valley, held on Thursday, June 10, 2010.

I further certify that the meeting was duly called and held and that a quorum was present.

Dated this June 21, 2010.

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Diane Russell, Town Clerk