

**TOWN OF PRESCOTT VALLEY  
REQUEST FOR COUNCIL ACTION  
Date: July 22, 2010**

**SUBJECT:** Additional Library Shelving

**SUBMITTING DEPARTMENT:** Library

**PREPARED BY:** Stuart Jean Mattson, M.L.S., Library Director

**AGENDA LOCATION:** Comments/Communications , Consent , Work/Study ,  
New Business , Public Hearing , Second Reading

---

**ATTACHMENTS:** None

---

**SUMMARY/BACKGROUND:** The layout of the Auditorium was changed at one point in the construction of the new Library facility. That change caused the amount of shelving to be decreased by 80 shelves. With the purchase of materials for the increased Opening Day Collection, the less-than-anticipated shelving space resulted in the layout of materials to be awkward. For example, the paperback fiction books ended up on the second floor instead of on the first floor with the hardback fiction. Additional new materials over time will only add to the problem.

Staff would like to work with the original vendor (through the Arizona State Contract) to increase shelving by 110 shelves. The Teen division would increase by 40 shelves and the Popular/Fiction division would increase by 70 shelves. Funding would be through a budget transfer of \$14,000 from Books (101-4500-653-6020) to Furniture & Fixtures (101-4500-653-7430). The remaining materials budget from the rolling over of the Opening Day Collection funds and materials budget from the Yavapai Free Library District (YFLD) leaves a balance of \$183,070 for purchasing materials.

---

**OPTIONS ANALYSIS:** Council may approve the requested budget transfer, suggest other options for funding the new shelving, OR decline to approve the requested budget transfer.

---

**ACTION OPTION:** Motion to approve the budget transfer of \$14,000 from Books (101-4500-653-6020) to Furniture & Fixtures (101-4500-653-7430), **OR** Motion not to approve this budget transfer.  
**VOTE.**

---

**RECOMMENDATION:** Staff recommends approving this requested budget transfer.

---

**FISCAL ANALYSIS:** The funds requested for this transfer are from the remaining Opening Day Collection budget which was originally funded by the McBride bequest. Over the last five years, the average yearly materials budget was \$108,500. Even with reducing the amount requested, the remaining materials budget is more than the average previous yearly materials budget.

---

**REVIEWED BY:**

Management Services Director \_\_\_\_\_

Town Clerk \_\_\_\_\_

Town Attorney \_\_\_\_\_

Town Manager \_\_\_\_\_

---

**COUNCIL ACTION:**

Approved  Denied  Tabled/Deferred  Assigned to \_\_\_\_\_