

**TOWN OF PRESCOTT VALLEY
REQUEST FOR COUNCIL ACTION**

Date: September 9, 2010

SUBJECT: Award of Purchase over \$16,000: eCitations

SUBMITTING DEPARTMENT: Police Department

PREPARED BY: Candace Manibusan, Administrative Supervisor, on behalf of Chief Jim Maxson

AGENDA LOCATION: Comments/Communications , Consent , Work/Study ,
New Business , Public Hearing , Second Reading

ATTACHMENTS: a) Motorola Budgetary Quote

SUMMARY/BACKGROUND: In August, the Prescott Valley Police Department received notification from the Department of Justice of an approved Edward Byrne Memorial Justice Assistance Grant award in the amount of \$23,363 to purchase eCitation units. Per Town policy, the department is seeking approval to make the awarded purchase in the respective amounts below:

A. Equipment

Item	Computation	Cost
Motorola MC75 Handheld eCitation Units (to include the following):	5 x \$2,050.00 each	\$10,250.00
• Motorola MC75 1.5 Spare Battery	6 x \$57.00 each	\$342.00
• Zebra RW420 Rugged Mobile Printer w/ Accessories	5 x \$810.00 each	\$4,050.00
• Zebra Printer Charger	5 x \$83.00 each	\$415.00
• Motorola 4 Slot Cradle Ethernet	2 x \$475.00 each	\$950.00
• Motorola MC75 Battery Charger	1 x \$180.00 each	\$180.00
• Zebra 4" x 81' Continuous Receipt Paper, 36 Rolls	1 x \$81.00 each	\$81.00
• Motorola Comprehensive Service, MC75, 3 Years	5 x \$298.00 each	\$1,490.00
• Sales Tax	Subtotal \$17,758.00 x 8.625%	\$1,531.63
TOTAL EQUIPMENT		\$19,289.63

B. Other: Software

Item	Computation	Cost
Brazos Technology eCitation System (to include the following):		
• Brazos RDC Software, security and VPN set-up	5 x \$750.00 each	\$3,750.00
• Sales Tax	Subtotal \$3,750.00 x 8.625%	\$323.44
TOTAL SUPPLIES		\$4,073.44

Budget Summary

<u>Budget Category</u>	<u>Amount</u>
A. Equipment	\$19,289.63
B. Other: Software	\$4,073.44
Total Direct Costs	<u>\$23,363.07</u>
TOTAL PROJECT COSTS	<u>\$23,363.07</u>

OPTIONS ANALYSIS: The Town Council may either approve the purchases in the amounts noted, or decline the purchases.

ACTION OPTION: Motion to approve the purchases in the amounts noted, **OR** Motion not to approve the purchases. **VOTE.**

RECOMMENDATION: Staff recommends approving the purchases as noted.

FISCAL ANALYSIS: There is no fiscal impact to the Town. This grant is fully budgeted through the Department of Justice Edward Byrne Memorial Justice Assistance Grant (JAG) Program in the amount of \$23,363.

REVIEWED BY:

Management Services Director _____ Town Clerk _____

Town Attorney _____

Town Manager _____

COUNCIL ACTION:

Approved Denied Tabled/Deferred Assigned to _____