

**TOWN OF PRESCOTT VALLEY  
REQUEST FOR COUNCIL ACTION  
Date: September 9, 2010**

**SUBJECT:** Bid Award for Disposal: Clean Up Day - Fall 2010

**SUBMITTING DEPARTMENT:** Public Works

**PREPARED BY:** Ken Stanton, Public Works Operations Manager for  
Norm Davis, Public Works Director

**AGENDA LOCATION:** Comments/Communications , Consent , Work/Study ,  
New Business , Public Hearing , Second Reading

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**ATTACHMENTS:** a) Bid Results (on file at the Town Clerk's office) b) Contract c) Letter of Intent to participate from Yavapai County and Dewey-Humboldt

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**SUMMARY BACKGROUND:** The Town has budgeted \$70,000 in FY 10/11 for the Clean Up Day events held twice each year. This proposal is for the annual Fall Clean Up Day. Due to the reduction in participation for this event, the Public Works Department is offering residents only one day to participate. This event is scheduled for Saturday, October 2, 2010. The Town will sponsor this event by providing a site adjacent to the Wastewater Treatment Plant for Town residents to bring in refuse, recyclable materials (steel, aluminum, plastic), appliances, tires and batteries. The Town of Prescott Valley is responsible for funding and making arrangements for the disposal of the material collected.

This event has become a tremendous success and has grown since its inception in 1997. Our residents have overwhelmingly responded to this opportunity to clean their property and partner with the Town to clean up the environment. Due to the budget constraints the Town is now facing, the Public Works Department instituted a minimal charge for drop-off items at the event. A Fee Schedule was presented to Council last Fall and public reaction was that residents seemed to appreciate the fact that we were able to continue to offer this event.

The following table highlights the success of the past events showing tons of refuse hauled to the landfill and the cost to the Town for the event:

Clean Up Day	Tons Collected	Cost
October 2009	559	\$26,452.68
May 2010	647	\$37,686.93

Two complete competitive bids were received and Waste Management was the low bidder at \$45.00 per ton for a total bid of \$42,175.00. Prescott Valley C& D Landfill, Inc. came in second at \$47.00 per ton for a total bid of \$42,565.00. This is a unit price contract with final amount due based on the success of the event. Included in the base bid is 800 tons of refuse hauled to the landfill, 400 tires and 150 Freon appliances. Haul and disposal of the steel, aluminum and plastic recyclables was bid at \$0.00 per unit (no charge).

Containers for plastic, aluminum, steel, Freon appliances, tires and lead acid batteries will be provided. Mitigation measures for this event include installing a wind fence around the pile of debris, operation of a water truck throughout the day to control dust, and removal of the pile in a timely manner. The contract requires that all materials be removed by October 18, 2010.

Please note that Yavapai County and Dewey-Humboldt have again expressed interest in partnering in this event. An IGA is already in place for this and Yavapai County and Dewey-Humboldt have agreed to pay a cost based on their residents' involvement. In May, this amounted to 17% of the visitors to the event. Both agencies not only reimburse for the disposal cost but also the labor and equipment expenses incurred by the Town of Prescott Valley Public Works Department in providing the event based on the percentage of participation.

The Spring 2010 event had a total expenditure of \$37,686.93 including all Town of Prescott Valley labor and equipment. Of this amount, \$8,870.50 was collected in fees at the gate and \$6,406.76 was reimbursed by Yavapai Co. and the Town of Dewey-Humboldt.

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**ACTION OPTION:** Motion to approve a contract with Waste Management, the low bidder, for disposal services for Clean Up Day - Fall 2010 in an amount of \$42,175 **OR** Motion not to approve the contract with Waste Management. **VOTE**

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**RECOMMENDATION:** Staff recommends approval of the contract with Waste Management.

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**FISCAL ANALYSIS:**

**Funding (FY 2010/11):**

10/11 funding (202-5510-631-3174)	\$70,000
Encumbered /Expended FY 10/11:	\$0
Award of Disposal Contract:	<u>(\$42,175) (this action)</u>
<b>Project Balance:</b>	\$27,825

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**REVIEWED BY:**

Management Services Director \_\_\_\_\_ Town Clerk \_\_\_\_\_

Town Attorney \_\_\_\_\_

Town Manager \_\_\_\_\_

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**COUNCIL ACTION:**

Approved  Denied  Tabled/Deferred  Assigned to \_\_\_\_\_