

**TOWN OF PRESCOTT VALLEY
REQUEST FOR COUNCIL ACTION
Date: September 23, 2010**

SUBJECT: Award of Purchases over \$16,000: Police Vehicles and Lighting

SUBMITTING DEPARTMENT: Police Department

PREPARED BY: Candace Manibusan, Administrative Supervisor, on behalf of Chief Jim Maxson

AGENDA LOCATION: Comments/Communications , Consent , Work/Study ,
New Business , Public Hearing , Second Reading

ATTACHMENTS: a) Midway Chevrolet Budgetary Quote b) Creative Communications Budgetary Quote

SUMMARY/BACKGROUND: Each year, the Prescott Valley Police Department evaluates the condition of its patrol fleet and determines the necessity for vehicles. Some years have focused on increasing the fleet size for a growing department and in other years the priority was replacing vehicles that weren't efficient to operate. The department also routinely redistributes vehicles within the department for other purposes to maximize their useful life.

In preparing for Fiscal Year 2010/11, it was established there was a number of aging vehicles no longer safe and effective for police operations. In July, council approved the department's proposed budget which included \$17,000 in operating minor equipment and \$100,000 in capital vehicle expenses to replace these aging vehicles. Many of the vehicles marked for disposal have already been transferred, salvaged for parts, or prepped for auction; and, the department is now ready to purchase replacement vehicles.

Per policy, the department is seeking council's approval to purchase four (4) new Police-packaged Chevrolet Tahoes and lighting packages. The vehicles will be purchased through State contract pricing and the lighting packages will be purchased through the three-vendor quote process. The vehicles will be utilized by first-line patrol supervisors and will be equipped with mobile incident command management systems. These systems enhance our ability to respond to major incidents and expedite the establishment of on-site command.

The expense is supported through General Funds approved in the Police Department's Budget and supplemented with funds received through the Yavapai County Attorney's Anti-Racketeering RICO Fund. The breakdown of expenses is as follows:

Budget Summary

<u>Budget Category</u>	<u>Amount</u>
A. Capital - Vehicles	\$120,220.48
101-6210-700-7420 (TOPV)	\$100,000.00
101-9027-700-7420 (RICO)	\$20,220.48
B. Operating - Minor Equipment	\$ 16,956.88

101-6210-621-6126 (TOPV)

\$16,956.88

TOTAL PROJECT COSTS

\$137,177.36

OPTIONS ANALYSIS: The Town Council may either approve the purchase of the vehicles, or decline the purchase.

ACTION OPTION: Motion to approve the purchases in the amounts noted, **OR** Motion not to approve the purchases. **VOTE.**

RECOMMENDATION: Staff recommends approving the purchases as noted.

FISCAL ANALYSIS: The fiscal impact to the Town is \$117,000 which was approved in the department's FY 2010/11 Budget. The remaining expense of \$20,220.48 is fully funded through the Yavapai County Attorney's RICO Fund.

REVIEWED BY:

Management Services Director _____

Town Clerk _____

Town Attorney _____

Town Manager _____

COUNCIL ACTION:

Approved Denied Tabled/Deferred Assigned to _____