

Janice K. Brewer
Governor

Scott Hunt
Acting State
Forester

Arizona State Forestry Division

Office of the State Forester
1110 W. Washington St., Suite 100
Phoenix, AZ 85007
(602) 771-1400



September 10, 2010

Mr. Brian Witty
Town of Prescott Valley
7501 E. Civic Circle
Prescott Valley, AZ 86314



Dear Mr. Witty:

Congratulations! Your Community Challenge Grant application for the "Celebrating Arizona's Centennial with Trees project has been approved and accepted.

Enclosed are two (2) copies of the grant contract. Please sign both copies and return both of them to me. The contracts will be signed by the Forestry representatives and one copy will be returned to you. Your billable work and the grant can not be started until the contracts are signed by both parties.

Also enclosed is a W-9 form which must be completed and returned with the contracts. In addition Attachments B-D are enclosed. Attachment A, as referred to in the contract, is your grant application and you should have a copy of it. Do not return any of the attachments to me, they are for your grant file. Quarterly report forms will be sent to you along with your signed copy of the contract.

The time frame for your grant begins when the contracts are signed by both parties and ends on September 30, 2011.

All printed materials, signage, and other products resulting from this grant must recognize the source of funding as follows: "Funds for this project were provided by the Urban Community Forestry Financial Assistance Program administered through the State of Arizona Forestry Division - Urban & Community Forestry, and the USDA Forest Service." Logos for each organization must appear on all printed materials where grant funds have been used. Logos are available upon request.

If you have any questions, please call me at 602/542-6191, or "e" me at louisewakem@azstatefire.org. I am here to assist you. I look forward to the successful completion of your project.

Sincerely,

Louise Wakem
Urban & Community Forestry Coordinator

Office of the State Forester Grant Agreement # CCG 010- 015
Cooperative Forestry Program Community Challenge Grant

Arizona State Forestry, hereinafter (State) enters into this Community Challenge Grant Agreement (hereinafter "Agreement") with the Town of Prescott Valley thereinafter "grantee", pursuant to the Cooperative Forestry Assistance Act of 1978, as amended and ARS§ 37-622, for the general administrative expenses as described in the Grant Application (Attachment A).

Coordination of this project will be provided by Brian Witty for Grantee, and Louise Wakem for the State.

Compensation is contingent upon Grantee fulfilling the project commitments as identified in the Grant Application (Attachment A), and conformance with the General Provisions of this Grant Agreement (Attachment B). Compensation shall be reimbursement for fifty percent of eligible costs incurred during the Term of this Agreement. Costs submitted to the Office of the State Forester must be accompanied with detailed supporting documentation (Attachment C). Grantee will submit a Quarterly Performance Report (Attachment D) as defined by the Document of Expenses no later than 30 days after the close of each fiscal year quarter (January 30, March 30, June 30 and September 30). An invoice for reimbursement may be submitted with each Quarterly Performance Report or at the completion of the project. Payments will be made by check to the Grantee, normally within ninety days of receipt of the reimbursement request. Attachments A, B, C, and D are part of this Agreement.

All payments are contingent upon the availability of funds and reimbursement by the United States Department of Agriculture, Forest Service and, if applicable, appropriation by the Arizona State Legislature.

All project expenditures are subject to the Single Audit Act of 1984, and all relevant Office of Management and Budget (OMB) Circular. Grantees or sub grantees are subject to audit if their share of federal financial assistance is \$500,000 or more for a single fiscal year. Grantee must comply with ARS §35-181.03 provisions for financial and compliance audits.

This contract is subject to the Cooperative Forestry Assistance Act of 1978, as amended, and regulations promulgated there under.

Compliance Requirements for A.R.S. §41-4401, E-Verify Requirement

1. The grantee warrants compliance with all Federal immigration laws and regulations relating to employees and warrants its compliance with Section A.R.S. § 23-214, Subsection A.
2. A breach of warranty regarding compliance with immigration laws and regulations shall be deemed a material breach of the contract and the grantee may be subject to penalties up to and including termination of the contract.

3. Failure to comply with a State audit process to randomly verify the employment records of contractors and subcontractors shall be deemed a material breach of the contract and the contractor may be subject to penalties up to and including termination of the contract.
4. The State of Arizona Forestry Division retains the legal right to inspect the papers of any employee who works on the contract to ensure that the grantee or subcontractor is complying with the warranty under paragraph 1.

Upon the completion of the project the final ten percent of grant reimbursement may be withheld until the Office of the State Forester certifies that the project is complete. Upon certification of completion, the ten percent withheld will be issued as the final payment.

Total compensation under this agreement shall not exceed \$13,400 and shall not exceed 50 percent of the total eligible costs of the project. Invoices for eligible materials and work shall be submitted quarterly to the following address for reimbursement:

Ms. Louise Wakem
Office of the State Forester
Urban & Community Forestry
1110 W. Washington Ave., #100
Phoenix, AZ 85007

Term for this Agreement shall be a period beginning on the date of the State of Arizona Forestry Division Representative's signature and ending on September 30, 2011.

This Grant is awarded under the Catalog of Federal Domestic Assistance Number 10.664 (United States Forest Service).

State of Arizona Forestry Division - Urban & Community Forestry
Grant Agreement # CCG 010- 015
Project: Celebrating Arizona's Centennial with Trees
Page Three

Please sign below indicating your acceptance of this Cooperative Forestry Program, Community Challenge Grant Agreement. If you have any questions regarding this agreement, please call Louise Wakem at (602) 542-6191.

STATE OF ARIZONA

ACCEPTED BY GRANTEE

Gary Hahn
Procurement Officer

Date: _____

Date: _____

Scott Hunt, Acting State Forester

Date: _____