

**TOWN OF PRESCOTT VALLEY  
REGULAR COUNCIL MEETING  
MINUTES  
November 4, 2010**

Library Auditorium  
7401 E. Civic Circle  
Prescott Valley, Arizona 86314

1. CALL TO ORDER

Mayor Skoog convened the meeting at 5:30 p.m.

2. INVOCATION

Pastor Joseph Berna of the Bethel Baptist Church gave the invocation after which Mayor Skoog presented him with a Certificate of Appreciation for his service to the town.

3. PLEDGE OF ALLEGIANCE

Pastor Berna led the Pledge of Allegiance which was recited in unison.

5. SCHEDULED ANNOUNCEMENTS & PRESENTATIONS

a. Chamber of Commerce

Gloria Grose introduced the owner of SimPole Window Cleaning a new business in the Town of Prescott Valley.

4. ROLL CALL

Present: Council Member Lasker, Council Member Nye, Mayor Skoog, Council Member Flannery, Council Member Schumacher, Council Member Wise, and Vice Mayor Anderson.

6. PROCLAMATION

a. *United States Marine Corps Birthday*

Town Clerk Diane Russell read the United States Marine Corp Proclamation celebrating its 235<sup>th</sup> birthday after which it was presented by Mayor Skoog to Ken Moore. Mr. Moore stated he would take the proclamation to the birthday ball on November 6 and then to the Marine Corps Recruiters Office.

7. COMMENTS/COMMUNICATIONS

Council member Fran Schumacher announced her decision not to run for another term on council as she and her husband are retiring. She will finish her term in June 2011. Council member Schumacher said she feels extremely privileged to have served on the council for twelve years.

Council member Harold Wise announced that this Sunday from 1:00 - 5:00 p.m. at CASA is the honorary USO dinner in honor of the veterans. The proceeds will be used to fund the *Meals on Wheels* program. Lew Rees will MC the event with numerous entertainers planned for.

Carm Staker announced that a Veteran's Day Memorial Day event will be held November 11<sup>th</sup> at 2:00 p.m. at the Veterans Memorial. The Committee will be installing the bricks for the "*Walk of Honor*". Last year was the dedication of the area itself. This is phase II of the project. Phase III will comprise the construction of the actual monument. Bricks can be bought for \$50 to memorialize a veteran. Forms can be gotten from Carm Staker (772-9563) or they can get a form off the website.

8. CONSENT AGENDA

- a. *Approving an Intergovernmental Agreement with Maricopa County for AZLink data source communications*
- b. *Approving an amendment to the licensing agreement with Lockheed Martin changing the termination date to October 31, 2013*
- c. *Approving the transfer of funds in the amount of \$17,000 from Police Department's Patrol Operating budget to Patrol Capital budget for the purchase of vehicle emergency lighting equipment*
- d. *Approving the purchase of ammunition from San Diego Police Equipment Company, Inc. in the amount of \$22,337.00 utilizing State Contract SCC090003*
- e. *Approving any needed transfer of operations funds within the Legal Department budget to purchase the SQL server and related items*
- f. *Approving Accounts Payable for October 19 thru 27, 2010*

Council Member Wise made the MOTION, seconded by Council Member Schumacher, to approve the Consent Agenda, by electronic vote. MOTION carried with 7 ayes and 0 nays.

9. NEW BUSINESS (FOR REVIEW, COMMENT, AND/OR POSSIBLE ACTION)

a. Consideration of authorizing the Mayor to sign Resolution No. 1724 amending the Prescott Valley Utility Regulations

Assistant Town Attorney Colleen Auer and Management Services Director Bill Kauppi gave an overview of the proposed revisions to the Utility Regulations. They indicated that to simplify the regulations staff is proposing splitting the Utility Regulations into three separate documents to include the 1. Utility Regulations, 2. Customer Accounts Regulations and the 3. Improvement District Administration Regulations.

The Customer Accounts Regulations administers regulations for customer accounts to include payment requirements, collections and enforcement. A recent legislative action via a House Bill was brought forward by the Arizona Realtors Association in response to recent foreclosures. In order to show a property, the Real Estate Agent had to have utility service turned on and many municipalities were refusing to do so until any delinquencies were cleared up on the account. Real Estate Agents were often times having to pick up those expenses because the banks would not pay it. Municipalities can only require parties with whom they contract to pay delinquencies and collect any delinquencies. This language gives emphasis to the existing town policy that the owner and tenant are equally responsible for any account. This is a “Best Practice” carried out by most utility companies.

Council member Flannery expressed his appreciation for Colleen Auer’s efforts on this undertaking in splitting it into three documents. Auer acknowledged this as a team effort by several people. Town Manager Larry Tarkowski stated that all references to the Prescott Valley Water District have been eliminated. He recalled prior council meetings with angry landlords when Council emphasized that they are a utility that needs to be paid for the commodity they provide, not a social service. Interestingly many utilities are now modifying their regulations similar to ours to protect themselves since the legislative action passed.

Council Member Schumacher made the MOTION, seconded by Council Member Nye, to approve authorizing the Mayor (or, in his absence, the Vice Mayor) to sign **Resolution No. 1724** amending the Prescott Valley Utility Regulations to eliminate references to the Prescott Valley Water District, remove provisions governing administration of customer accounts and improvement district administration, and renumber remaining provisions, by electronic vote. MOTION carried with 7 ayes and 0 nays.

b. Consideration of authorizing the Mayor to sign Resolution No. 1725 adopting new Customer Accounts Regulations

No comments or discussion was forthcoming.

Council Member Schumacher made the MOTION, seconded by Vice Mayor Anderson, to authorize the Mayor (or, in his absence, the Vice Mayor) to sign **Resolution No. 1725** adopting new Customer Accounts Regulations, by electronic vote. MOTION carried with 7 ayes and 0 nays.

c. Consideration of authorizing the Mayor to sign Resolution No. 1726 adopting new Improvement District Administration Regulations

No comments or discussion was forthcoming.

Council Member Schumacher made the MOTION, seconded by Council Member Wise, to authorize the Mayor (or, in his absence, the Vice Mayor) to sign **Resolution No. 1726** adopting new Improvement District Administration Regulations, by electronic vote. MOTION carried with 7 ayes and 0 nays.

10. COMMENTS FROM THE PUBLIC

Carm Staker announced that the Veterans Monument in Prescott Valley is for people across the country honoring those who have served, are serving or will serve our country including all branches of service. She thanked the Town of Prescott Valley for the area of land and great cooperation from the town staff and the community.

11. ADJOURNMENT

Council Member Flannery made the MOTION, seconded by Council Member Nye, to approve adjourning the meeting, by electronic vote. MOTION carried with 7 ayes and 0 nays. Mayor Skoog adjourned the meeting at 6:17 p.m.

ATTEST:

APPROVED:

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Diane Russell, Town Clerk

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Harvey Skoog, Mayor

STATE OF ARIZONA)  
COUNTY OF YAVAPAI) ss:  
TOWN OF PRESCOTT VALLEY)

CERTIFICATE OF COUNCIL MINUTES

I, Diane Russell, Town Clerk of the Town of Prescott Valley, Arizona, hereby certify that the foregoing minutes are a true and correct copy of the Minutes of the Regular Meeting of the Town Council of the Town of Prescott Valley, held on Thursday, November 4, 2010.

I further certify that the meeting was duly called and held and that a quorum was present.

Dated this November 8, 2010

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Diane Russell, Town Clerk