

**TOWN OF PRESCOTT VALLEY
REQUEST FOR COUNCIL ACTION
Date: May 12, 2011**

SUBJECT: CH2MHILL OMI Out-of-Scope Letter Agreement - Valve Installation and Replacement Program, CIP# W341

SUBMITTING DEPARTMENT: Utilities

PREPARED BY: Neil Wadsworth, P.E., Utilities Director

AGENDA LOCATION: Comments/Communications , Consent , Work/Study ,
New Business , Public Hearing , Second Reading

ATTACHMENTS: a) Out-of-Scope Letter Agreement with CH2MHILL OMI

SUMMARY BACKGROUND: This work involves the installation of new valves and the replacement of existing valves and fire hydrants within the Town's water distribution system. The new valves will decrease the number of customers affected by potential water shut-downs by reducing the distance between existing valves and provide better control of the water distribution system. Valve replacement criterion is based upon valves that are impaired in the open or closed position. This project also includes the replacement of old fire hydrants that are no longer serviceable and the installation of hydrants that will provide valued service in strategic areas.

Utilizing the Out-of-Scope Letter Agreement with CH2MHILL OMI will also provide a substantial cost savings to the Town for this service based on a comparison of the previous years project cost. Coordination of shut down's, communication between field services and Town staff, plus the reduction of down time during construction will help reduce the impact to our customers during the project.

The need for this project was identified in the Town's water master plan as a project that will be conducted annually over the next five (5) years. This project addresses the Town's "Goals, Strategies and Actions" objectives to improve infrastructure by upgrading and adding streets, utilities, drainage, parks and facilities.

Funding for construction related to this project has been allocated at \$75,000.00 in Fiscal Year 2010/2011.

OPTION ANALYSIS: The Council may vote to:

- 1.) Approve the Out-of-Scope Letter Agreement with CH2MHILL OMI , **OR**
- 2.) Not approve the Out-of-Scope Letter Agreement, **AND/OR**
- 3.) Direct staff to pursue other options

ACTION OPTION: Motion to approve the Out-of-Scope Letter Agreement with CH2MHILL OMI, in the amount of \$75,000.00 for this project, **OR** alternate motion. **VOTE**

RECOMMENDATION: Staff recommends approval of the Out-of-Scope Letter Agreement with CH2MHILL OMI.

FISCAL ANALYSIS: The Fiscal Analysis is shown in Table 1 below:

Table 1			Water
Valve Installation and Replacement Program, CIP # W341			
HTE Code(s): 511-7020-700.74-13			
FISCAL YEAR 2010/2011	Approved Budget:	\$75,000.00	
	Expended & Encumbered:	\$0.00	
	Construction	\$75,000.00	< (this action)
	Balance:	\$0.00	
			FISCAL YEAR 2010/2011

REVIEWED BY:

Management Services Director _____

Town Clerk _____

Town Attorney _____

Town Manager _____

COUNCIL ACTION:

Approved Denied Tabled/Deferred Assigned to _____