

**TOWN OF PRESCOTT VALLEY  
REGULAR COUNCIL MEETING  
MINUTES  
May 12, 2011**

Library Auditorium  
7401 E. Civic Circle  
Prescott Valley, Arizona 86314

1. CALL TO ORDER

Mayor Skoog called the meeting to order at 5:30 p.m.

2. INVOCATION

Council member Tjiema gave the invocation.

3. PLEDGE OF ALLEGIANCE

Council member Tjiema led in the recitation of the Pledge of Allegiance.

4. ROLL CALL

Present: Council Member Tjiema, Mayor Skoog, Vice Mayor Anderson, Council Member Flannery, Council Member Lasker, Council Member Nye, and Council Member Schumacher.

5. SCHEDULED ANNOUNCEMENTS & PRESENTATIONS

a. Chamber of Commerce

Chamber of Commerce representative Gloria Grose introduced Bill Grose and, Rob Lavallee General Manager of Yavapai Secure Tech, and Stephanie Mason Store Manager of MyWireless AT&T. Each told a little about the services their stores have to offer.

Gloria announced the *Battle of the Bands* coming up this weekend at the Mountain Valley Park and encouraged everyone to attend.

Council member Nye introduced Amber Neate, a ninth grader at North Point High School. Amber has been shadowing Council member Nye for a few hours today and is at the dais this evening with the council member. Amber's mother Kate Neate was introduced.

6. PROCLAMATION

a. National Hospital Week, Mark Timm HR Director

Town Clerk Diane Russell read the proclamation after which Mayor Skoog presented it to Mark Timm, HR Director for YRMC. Mr. Timm thanked Mayor and Council for the proclamation and the recognition for the hospital and staff. Council member Nye asked that Mr. Tim Barnett be congratulated on behalf of the Mayor and Council for his outstanding grass roots efforts on behalf of health care facilities in realizing the challenges and delivery of health care. Mr. Timm stated that Mr. Barnett was recognized by the American Hospital Association for those efforts.

b. National Emergency Medical Services Week

Lifeline Services representatives Scott Keilman, Hunnika Thornburgh and an EMT and Paramedic introduced themselves followed by the reading of the National Emergency Medical Services Proclamation by Town Clerk Diane Russell. Scott Keilman, Operations Manager for Lifeline Services expressed appreciation to Council for the recognition.

7. CERTIFICATES

b. Certificate of Appreciation to Heidi Derryberry for 5 years of service

Town Clerk Diane Russell read the accolades submitted by Management Services Director Bill Kauppi for Heidi Derryberry in recognition of her five years of service to the town. Council members stated how much they appreciate her taking on the Finance Manager position even if it was reluctantly. Words of encouragement by the council members followed. Vice Mayor Anderson presented a Certificate of Appreciation and pin to Heidi for her service to the town.

a. Certificate of Appreciation to James Tobin for 5 years of service

Town Clerk Diane Russell read the accolades regarding the accomplishments of PVPD Officer James Tobin. Lieutenant Wayne Nelson expressed the appreciation of the PVPD for Tobin's going "above and beyond" in educating our youth. Council members expressed their appreciation for his proactive stance in working so hard to educate our youth, to keep our youth safe and for all he does for this town. Nelson pointed that all this stuff Officer Tobin does, he does in addition to his regular police officer duties. Tobin stated it is an honor to work here with the talented people of this team.

8. COMMENTS/COMMUNICATIONS

Council member Nye thanked Brian Witty, Parks and Recreation Director and the staff for the fantastic Centennial and Arbor Day celebration. It was a good

experience for the kids from the three schools and they accomplished the planting of all the trees. High praise was received from the Yavapai County Coordinator for that event.

Council member elect Mary Mallory stated this is an amazing community of amazing people. She encourages the residents of this community to step up to the plate and do their fair share for this town.

9. CONSENT AGENDA

- a. *Approval of Minutes - April 28, 2011 (Regular & Executive Sessions)*
- b. *Approving an Intergovernmental Agreement with Humboldt Unified School District to continue the School Resource Officer program FY 2010/2011*
- c. *Approving a Library budget transfer from Advertising, Printing and Professional Services to Furniture and Fixtures to complete the lighting of the new Library shelving*
- d. *Approving Accounts Payable for April 16 thru 30, 2011*
- e. *Accepting an easement and approving the negotiated reimbursement for landscaping impacts for the Robert Road Phase B Project, Spouse Dr. to Tranquil Blvd. (CIP#412B)*

Council Member Schumacher made the MOTION, seconded by Council Member Nye, to approve all items listed on the consent agenda, by electronic vote. MOTION carried with 7 ayes and 0 nays.

10. OLD BUSINESS (FOR ACTION)

- a. *Consideration of approving the second reading and passage of Ordinance No. 759 amending Town Code, Chapter 10*

Town Clerk Diane Russell read Ordinance No. 759 by title only for the second reading (adopting by reference the Amendments to Chapter 10 OFFENSES declared by Resolution No. 1746 to be a public record. Mayor Skoog asked, "Shall the Ordinance pass?" Ordinance No. 759 passed with 7 ayes and 0 nays.

11. NEW BUSINESS (FOR REVIEW, COMMENT, AND/OR POSSIBLE ACTION)

- a. *Consideration of appointing Will Briggs to the Personnel Board Citizen position for a term renewing on April 25, 2013*

Council members Flannery, Nye and Lasker interviewed Will Briggs for the Personnel Board Citizen position. Mr. Briggs brings experience as the Human Resources Director for ARES, LLC caring for disabled citizens in the area. The Council members recommend moving Mr. Briggs up from the Alternate position on that board to the Citizen position.

Mr. Briggs commented that the interviewing process was a good experience and he thanks the Council for the vote of confidence in him. He hopes to be of service to the community.

Council Member Flannery made the MOTION, seconded by Council Member Lasker, to appoint Will Briggs as a Citizen member of the Personnel Board with a term renewal date of April 25, 2013, by electronic vote. MOTION carried with 7 ayes and 0 nays.

b. Consideration of awarding a construction contract for FY 2010/2011 Annual Chip Seal program in the total bid amount up to \$1,071,317.71

Public Works Director Norm Davis stated that to best utilize economies of scale, two budget years of funding would be used to fund this program as per council's direction. Forty miles of chip seal will be applied during the warm summer months with completion expected by August 15. Staff recommends including Schedule B and C at this time. Residents and business owners will be informed prior to work commencing on the roadways. Roadway patching work has already begun prior to the chip sealing process.

Council Member Nye, with the assistance of Amber Neate, made the MOTION, seconded by Vice Mayor Anderson, to award the construction contract for the Fiscal Year 2010/2011 and 2011/2012 annual Chip Seal program including all options to Grady's Quality Excavating in the total bid amount of up to \$1,071,317.71, by electronic vote. MOTION carried with 7 ayes and 0 nays.

c. Consideration of approving the Out-of-Scope Letter Agreement with CH2MHILL OMI in the amount of \$75,000 for the valve installation and replacement program (CIP#W341)

Utilities Director Neil Wadsworth stated this is an annual preventative maintenance program of replacement of valves. Thirty valves and some fire hydrants are planned for in the replacement program this year.

Council Member Tjiema made the MOTION, seconded by Council Member Schumacher, to approve the Out-of-Scope Letter Agreement with CH2MHILL OMI, in the amount of \$75,000.00 for this project, by electronic vote. MOTION carried with 7 ayes and 0 nays.

d. Consideration of approving an agreement with Yavapai County Humane Society for

animal shelter services for FY 2011/2012

Lieutenant Wayne Nelson stated staff is requesting the renewal of a prior agreement with the Humane Society for animal shelter services. The past two years the town paid \$41,650 per year for this service. Costs this year will be in the amount of \$51,650 with the stipulation that the contract can be renewed at this amount for two years. There is no limit to the number of animals that the Humane Society will accept from the Town.

Council Member Flannery made the MOTION, seconded by Council Member Nye, to authorize the Mayor (or, in his absence, the Vice Mayor) to approve the agreement with Yavapai County Humane Society for animal shelter services, by electronic vote. MOTION carried with 7 ayes and 0 nays.

12. COMMENTS FROM THE PUBLIC

Amber Neate, shadowing Council member Nye, thanked everyone for allowing her to participate in this evening's council meeting. Amber's mother, Katie Neate, thanked Council member Nye for allowing Amber to shadow her today and tonight. Mrs. Neate also thanked Ivan Legler for his time today as well. Council member Nye stated that at the age of 15, Amber has already made up her mind to become a Judge.

13. ADJOURNMENT

Council Member Schumacher made the MOTION, seconded by Council Member Lasker, to adjourn the meeting, by electronic vote. MOTION carried with 6 ayes and 0 nays and 1 abstain. Council Member Flannery abstained.

ATTEST:

APPROVED:

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Diane Russell, Town Clerk

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Harvey Skoog, Mayor

STATE OF ARIZONA)  
COUNTY OF YAVAPAI) ss:  
TOWN OF PRESCOTT VALLEY)

CERTIFICATE OF COUNCIL MINUTES

I, Diane Russell, Town Clerk of the Town of Prescott Valley, Arizona, hereby certify that the foregoing minutes are a true and correct copy of the Minutes of the Regular Meeting of the Town Council of the Town of Prescott Valley, held on Thursday, May 12, 2011.

I further certify that the meeting was duly called and held and that a quorum was present.

Dated this May 16, 2011

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Diane Russell, Town Clerk