

Town Clerk April 2011

Program	Apr '10	Apr '11	% Change (Month)	YTD FY 09-10	YTD FY 10-11	% Change Fiscal Year
Internal Activity:						
Internal research projects/requests	26	20	-23%	275	256	-7%
Public records research/requests	44	40	-9%	416	525	26%
Records destroyed (cubic feet)	40.5	55.5	0%	156	133.5	0%
Bids/RFPs processed	1	1	0%	17	16	-6%
Contracts & Agreements processed	4	8	100%	58	53	-9%
Documents imaged	2011	2356	17%	8449	13078	55%
Records microfilmed (rolls)	0	0	0%	2	0	0%
Documents recorded (County)	4	10	150%	76	25	-67%

Budgetary Goals & Objectives:	Apr '10	Apr '11	% Change (Month)	YTD FY 10-11	Proposed FY 10-11	% Change vs. Proposed
Notice of Claims	2	2	0%	19	30	63%
\$ Amount of insurance paid	\$ 7,580.75	\$ 1,000.00	-87%	\$7,187.74	\$25,000	29%
Ordinances & Resolutions Processed	3	8	167%	54	115	47%
Meeting Minutes Transcribed	3	2	-33%	34	45	76%
Council Agenda Packets Prepared	3	4	33%	37	52	71%
Official Postings	6	5	-17%	81	90	90%
Legal Notices Published	3	6	100%	28	55	51%
Licenses:						
New liquor licenses	1	1	0%	7	5	140%
Special event liquor licenses	1	2	100%	4	5	80%
New business licenses	51	40	-22%	382	500	76%
Renewed business licenses	162	178	10%	1692	1900	89%
Special event business licenses	13	14	8%	238	400	60%
Peddler's licenses	0	1	N/A	35	5	700%
Business License Monthly Trends:						
	New Business		Renewed Licenses		Active Total Licenses	
Jan	32		146		2537	
Feb	37		174		2540	
Mar	49		183		2556	
April	40		178		2539	
May						
June						
July						
Aug						
Sept						
Oct						
Nov						
Dec						

The mission of the Town of Prescott Valley is to inspire and sustain a dynamic, innovative, and prosperous community through the combined talents of our citizenry.