

**TOWN OF PRESCOTT VALLEY  
REQUEST FOR COUNCIL ACTION  
Date: May 26, 2011**

**SUBJECT:** Appointment to the Planning and Zoning Commission

**SUBMITTING DEPARTMENT:** Town Management

**PREPARED BY:** Lea M. Duke, Administrative Assistant

**AGENDA LOCATION:** Comments/Communications , Consent , Work/Study ,  
New Business , Public Hearing , Second Reading

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**ATTACHMENTS:** One (1) Application

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**SUMMARY/BACKGROUND:** One position on the Planning and Zoning Commission became open when Don Tjiema resigned due to his appointment to the Town Council. Don Tjiema was appointed to a partial term on the Planning and Zoning Commission on October 28, 2010 to a term with a renewal date of October 31, 2011.

The vacancy was advertised and four (4) applications were received. Council Members Mike Flannery, Patty Lasker and Lora Lee Nye interviewed the applicants and are recommending the appointment of Jack Smith to fill the existing term vacancy, made by Don Tjiema's departure, with a term renewal date of October 31, 2011.

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**OPTIONS ANALYSIS:** The Council may authorize the appointment of Jack Smith to the Planning and Zoning Commission or re-advertise the position for additional candidates.

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**ACTION OPTION:** Motion to appoint Jack Smith to fill an existing term with a renewal date of October 31, 2011 **OR** Motion to table the appointment. **VOTE.**

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**RECOMMENDATION:** The Council members involved in this selection process recommend approval of the appointment of Jack Smith to the Planning and Zoning Commission.

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**FISCAL ANALYSIS:** There is no direct fiscal impact associated with this request.

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**REVIEWED BY:**

Management Services Director \_\_\_\_\_

Town Clerk \_\_\_\_\_

Town Attorney \_\_\_\_\_

Town Manager \_\_\_\_\_

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**COUNCIL ACTION:**

Approved  Denied  Tabled/Deferred  Assigned to \_\_\_\_\_