

**TOWN OF PRESCOTT VALLEY
REQUEST FOR COUNCIL ACTION
Date: June 2, 2011**

SUBJECT: Contracts for Annual Public Works Maintenance, Service & Supply Programs

SUBMITTING DEPARTMENT: Public Works

PREPARED BY: Ken Stanton, Public Works Operations Manager, for
Norm Davis, P.E., Public Works Director

AGENDA LOCATION: Comments/Communications , Consent , Work/Study ,
New Business , Public Hearing , Second Reading

ATTACHMENTS: a) Bid Results

SUMMARY BACKGROUND: Each year the proposed budget includes several essential annual Public Works Maintenance, Service and Supply programs. The Public Works Department seeks bids for various maintenance, service and supply contracts. Each contract begins on July 1st and ends June 30th of the respective Fiscal Year.

These contracts consist of the following with a brief description:

- a.) **Aggregate Base:** The Streets Division of Public Works uses aggregate base for culvert work, structural backfill and road base throughout the year. One bid was received and the apparent low bidder on this contract is Asphalt Paving & Supply.
- b.) **Cold Mix:** The Streets Division of Public Works uses asphalt cold mix for roadway patching throughout the year. One bid was received and the apparent low bidder on this contract is Asphalt Paving & Supply.
- c.) **Asphalt Paving:** The Streets Division of Public Works uses these services for roadway repair throughout the year. This contract includes asphalt overlay in 2" and 3" layers, deep patch which consist of total rework of the base with asphalt placed over the top, and shoulder backing to place aggregate base on the edge to reinforce it. Other departments use this contract on an "as needed" basis for repairs in the parking lots of their facilities or for paving projects on Capital Projects. Two bids were received, one was deemed non-responsive for failing to meet the requirements of the bid. The apparent low bidder on this contract is Asphalt Paving and Supply.
- d.) **Annual Street & Park Concrete:** The Streets Division of Public Works uses this contract for the maintenance of sidewalks, drainage structures and other facilities throughout the Town. This contract uses 12 separate bid items that enable us to repair and perform small construction. This contract is also available to the Parks and Facilities Departments for use on an "as needed" basis. Two bids were received, one was deemed non-responsive for failing to meet the requirements of the bid. The apparent low bidder on this contract is Asphalt Paving and Supply.
- e.) **CMP Culverts:** The Streets Division of Public Works uses Corrugated Metal Culvert Pipes (CMP) for drainage work throughout the year. Engineering and Capital Projects use these materials for drainage upgrades throughout the year to provide new materials. Capital Projects uses this contract when needed due to the price break that the volume of culvert purchased allows

us. Two bids were received and the apparent low bidder on this contract is Arizona Culvert Company.

f.) Solid Waste Disposal: The Public Works, Facilities, Police, Library and Parks Departments all use this contract for refuse disposal. The contract consists of providing three different sizes of waste containers and servicing them as needed (typically once or twice weekly). This contract also provides waste containers for special events, such as the Parks Department Christmas Tree Disposal and the Community Development Department RAND neighborhood program. Four bids were received and the apparent low bidder on this contract is Waste Management.

g.) Portable Toilets: This contract is used by the Parks Department to provide Portable Toilets for winter closures on restroom facilities and for special events throughout the year. Three bids were received and the apparent low bidder on this contract is Waste Management.

These annual programs address the current years' goals for maintaining minimum critical core tasks for safe Town function & infrastructure.

OPTIONS ANALYSIS: For Council review and discussion.

ACTION OPTION: For Council review and discussion.

RECOMMENDATION: For Council review and discussion.

FISCAL ANALYSIS: Bids came in on Monday, May 16th, 2011. The bid information is available for review at the Town Clerk's office. These contracts will be funded from each respective budget in the Public Works Department and on an "as-needed" basis by other departments.

REVIEWED BY:

Management Services Director _____

Town Clerk _____

Town Attorney _____

Town Manager _____

COUNCIL ACTION:

Approved Denied Tabled/Deferred Assigned to _____