

Town Clerk May 2011

Program	May '10	May '11	% Change (Month)	YTD FY 09-10	YTD FY 10-11	% Change Fiscal Year
<b>Internal Activity:</b>						
Internal research projects/requests	27	24	-11%	302	280	-7%
Public records research/requests	52	48	-8%	468	573	22%
Records destroyed (cubic feet)	0	0	N/A	156	133.5	-14%
Bids/RFPs processed	2	1	-50%	19	17	-11%
Contracts & Agreements processed	9	6	-33%	67	59	-12%
Documents imaged	555	1635	195%	9004	14713	63%
Records microfilmed (rolls)	0	0	N/A	2	0	-100%
Documents recorded (County)	7	2	-71%	83	27	-67%

Budgetary Goals & Objectives:	May '10	May '11	% Change (Month)	YTD FY 10-11	Proposed FY 10-11	% Change vs. Proposed
Notice of Claims	2	1	-50%	20	30	67%
\$ Amount of insurance paid	\$ -	\$ 892.03	N/A	\$8,079.77	\$25,000	32%
Ordinances & Resolutions Processed	15	10	-33%	64	115	56%
Meeting Minutes Transcribed	7	5	-29%	39	45	87%
Council Agenda Packets Prepared	7	6	-14%	43	52	83%
Official Postings	10	18	80%	26	90	29%
Legal Notices Published	8	6	-25%	34	55	62%
<b>Licenses:</b>						
New liquor licenses	1	2	100%	9	5	180%
Special event liquor licenses	1	1	0%	5	5	100%
New business licenses	53	46	-13%	428	500	86%
Renewed business licenses	184	161	-13%	1853	1900	98%
Special event business licenses	174	166	-5%	404	400	101%
Peddler's licenses	0	15	N/A	50	5	1000%
<b>Business License Monthly Trends:</b>						
	New Business			Renewed Licenses		Active Total Licenses
Jan	32			146		2537
Feb	37			174		2540
Mar	49			183		2556
April	40			178		2539
May	46			161		2539
June						
July						
Aug						
Sept						
Oct						
Nov						
Dec						

The mission of the Town of Prescott Valley is to inspire and sustain a dynamic, innovative, and prosperous community through the combined talents of our citizenry.