

**TOWN OF PRESCOTT VALLEY  
REQUEST FOR COUNCIL ACTION  
Date: July 14, 2011**

**SUBJECT:** Revisions to Prescott Valley Customer Accounts Regulations

**SUBMITTING DEPARTMENT:** Management Services

**PREPARED BY:** Cordell Compton, Customer Accounts Manager

**AGENDA LOCATION:** Comments/Communications , Consent , Work/Study ,  
New Business , Public Hearing , Second Reading

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**ATTACHMENTS:** Resolution No. 1755 with updated Customer Accounts Regulations

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**SUMMARY BACKGROUND:** At the Town Council Work Study meeting on June 16, 2011, staff introduced proposed revisions to the current Prescott Valley Customer Accounts Regulations. The effect of these changes was to bring the Regulations into compliance with a recently passed law, Arizona House Bill 2193. This piece of legislation was passed by the 50<sup>th</sup> Arizona legislative session before its adjournment on April 20, 2011. The legislation was signed by the governor on April 27, 2011 and becomes effective July 20, 2011, ninety (90) days after legislative adjournment.

The provisions of the new law prohibit municipalities from requiring payment for unpaid water/wastewater services from anyone other than the person(s) who contracted for the service, lived at the property and received the service. The law voids a long-standing section of Town regulations which held the property owner ultimately responsible for a tenant's unpaid water/wastewater bill.

Accordingly staff is suggesting revisions to the Town Customer Accounts Regulations in order to comply with the new law.

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**OPTIONS ANALYSIS:** The Council may vote to approve Resolution No. 1755, not approve this resolution or direct staff to pursue other options.

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**ACTION OPTION:** Motion to authorize the Mayor (or, in his absence the Vice Mayor) to sign Resolution No. 1755 amending the Prescott Valley Customer Accounts Regulations to comply with provisions of Arizona House Bill 2193 which makes a tenant who has contracted for, lived at the property and received the water/wastewater services responsible for payment of his/her own bill, **OR** Motion not to approve Resolution No. 1755. **VOTE.**

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**RECOMMENDATION:** Staff recommends authorizing signature of Resolution No. 1755.

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**FISCAL ANALYSIS:** Staff believes the provisions of the new law will make it easier for customers to do business with the Town. A tenant will now be able to apply for service, pay appropriate deposits/fees and obtain water/wastewater service without prior authorization from the property owner. It will reduce the amount of paperwork involved in establishing a tenant's account. Further, it will reduce preparing and mailing approximately 800-900 duplicate delinquent tenant notices to owners which will save time, supplies and postage. It will reduce the amount of staff time required to implement and enforce the Request for Alternate Billing (RAB) provisions. However, it could increase the number of delinquent accounts that are written off.

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**REVIEWED BY:**

Mgt Svcs Director \_\_\_\_\_ Town Clerk \_\_\_\_\_

Town Attorney \_\_\_\_\_

Town Manager \_\_\_\_\_

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**COUNCIL ACTION:**

Approved  Denied  Tabled/Deferred  Assigned to \_\_\_\_\_