

**TOWN OF PRESCOTT VALLEY  
REQUEST FOR COUNCIL ACTION  
Date: July 28, 2011**

**SUBJECT:** Award of Purchases over \$16,000: Police Vehicles and Lighting

**SUBMITTING DEPARTMENT:** Police Department

**PREPARED BY:** Candi McElhaney Administrative Assistant for Interim Police Chief Bill Fessler

**AGENDA LOCATION:** Comments/Communications , Consent , Work/Study ,  
New Business , Public Hearing , Second Reading

**ATTACHMENTS:** a) Midway Chevrolet Budgetary Quote b) Creative Communications Quote  
c) Wondries Fleet Group Letter

**SUMMARY/BACKGROUND:** Each year, the Prescott Valley Police Department evaluates the condition of its patrol fleet and determines the necessity for vehicles. Some years have focused on increasing the fleet size for a growing department and in other years the priority was replacing vehicles that weren't efficient to operate. The department also routinely redistributes vehicles within the department for other purposes to maximize their useful life.

In preparing for Fiscal Year 2011/12, it was established there were a number of aging vehicles no longer safe and effective for police operations. Council approved the department's proposed budget which included \$85,012.00 in capital expenses to replace these aging vehicles.

Per policy, the department is seeking council's approval to purchase one (1) new police-packaged Chevrolet Tahoe and lighting package two (2) new police-packaged Crown Victoria's and one (1) administration vehicle (cost \$10,000). The Tahoe and Crown Victoria's will be purchased through State contract pricing and the lighting packages and administration vehicle will be purchased through the three-vendor quote process. The Tahoe and Crown Victoria's will be utilized by first-line patrol supervisors and will be equipped with mobile incident command management systems. These systems enhance our ability to respond to major incidents and expedite the establishment of on-site command.

The expense is supported through General Funds approved in the Police Department's Budget and supplemented with funds received through the Yavapai County Attorney's Anti-Racketeering RICO Fund. The breakdown of expenses is as follows:

**Budget Summary**

<u>Budget Category</u>	<u>Amount Budgeted</u>	<u>Actual Amount</u>
Capital - Vehicles		
101-6210-700-7420 (TOPV)    Patrol Vehicles	\$85,012.00	\$85,012.00
101-9027-700-7420 (RICO)	14,413.39	<u>14,413.39</u>
 TOTAL PROJECT COSTS		 <u>\$99,425.39</u>

**OPTIONS ANALYSIS:** The Town Council may either approve the purchase of the vehicles, or decline the purchase.

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**ACTION OPTION:** Motion to approve the purchases in the amounts noted. **VOTE.**

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**RECOMMENDATION:** Staff recommends approving the purchases as noted.

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**FISCAL ANALYSIS:** The fiscal impact to the Town is \$85,012.00 which was approved in the department's FY 2011/12 Budget.

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**REVIEWED BY:**

Management Services Director \_\_\_\_\_

Town Clerk \_\_\_\_\_

Town Attorney \_\_\_\_\_

Town Manager \_\_\_\_\_

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**COUNCIL ACTION:**

Approved  Denied  Tabled/Deferred  Assigned to \_\_\_\_\_