

Town Clerk - June 2011

Program	June '10	June '11	% Change (Month)	YTD FY 09-10	YTD FY 10-11	% Change Fiscal Year
Internal Activity:						
Internal research projects/requests	27	32	19%	329	312	-5%
Public records research/requests	51	53	4%	519	626	21%
Records destroyed (cubic feet)	279	369	32%	435	502.5	0%
Bids/RFPs processed	1	1	0%	20	18	-10%
Contracts & Agreements processed	10	23	130%	77	82	6%
Documents imaged	529	815	54%	9533	15528	63%
Records microfilmed (rolls)	0	0	N/A	2	0	0%
Documents recorded (County)	3	0	-100%	86	27	-69%

Budgetary Goals & Objectives:	June '10	June '11	% Change (Month)	YTD FY 10-11	Proposed FY 10-11	% Change vs. Proposed
Notice of Claims	1	0	-100%	20	30	67%
\$ Amount of insurance paid	\$ -	\$ -	N/A	\$8,079.77	\$25,000	32%
Ordinances & Resolutions Processed	11	16	45%	80	115	70%
Meeting Minutes Transcribed	3	4	33%	43	45	96%
Council Agenda Packets Prepared	4	6	50%	49	52	94%
Official Postings	14	9	-36%	35	90	39%
Legal Notices Published	10	9	-10%	43	55	78%
Licenses:						
New liquor licenses	1	1	0%	10	5	200%
Special event liquor licenses	1	0	-100%	5	5	100%
New business licenses	51	47	-8%	475	500	95%
Renewed business licenses	170	157	-8%	2010	1900	106%
Special event business licenses	120	90	-25%	494	400	124%
Peddler's licenses	1	0	-100%	50	5	1000%
Business License Monthly Trends:						
	New Business			Renewed Licenses		Active Total Licenses
Jan	32			146		2537
Feb	37			174		2540
Mar	49			183		2556
April	40			178		2539
May	46			161		2539
June	47			157		2536
July						
Aug						
Sept						
Oct						
Nov						
Dec						

The mission of the Town of Prescott Valley is to inspire and sustain a dynamic, innovative, and prosperous community through the combined talents of our citizenry.