

**TOWN OF PRESCOTT VALLEY
REQUEST FOR COUNCIL ACTION
Date: August 25, 2011**

SUBJECT: IGA Contract for Manufactured/Mobile Homes - Renewal

SUBMITTING DEPARTMENT: Community Development

PREPARED BY: Vikie Anderson, Administrative Specialist, for Woody Lewis, Building Official

AGENDA LOCATION: Comments/Communications , Consent , Work/Study ,
New Business , Public Hearing , Second Reading

ATTACHMENTS: a) IGA Contract for Town inspection services for Manufactured/Mobile Homes with the Arizona Department of Manufactured Housing.

SUMMARY/BACKGROUND: On October 1, 2006, the Town of Prescott Valley entered into an agreement with the Office of Manufactured Housing within the Arizona Department of Fire, Building and Life Safety (“OMH”). This agreement was valid for five (5) years and is currently up for renewal.

The purpose of OMH is to maintain standards of quality and safety for manufactured homes, factory-built buildings, mobile homes, and installation of manufactured and mobile homes, and to enforce the installation standards consistent with the installation standards of OMH.

This service has been provided by Town staff under previous contracts with the State in order to improve customer service to Town Residents.

OPTIONS ANALYSIS: Council may approve the IGA Contract for Manufactured/Mobile Homes, direct staff to make modifications prior to approval, or decline approval.

ACTION OPTION: Motion to approve the IGA Contract for Manufactured/Mobile Homes as submitted. **VOTE.**

RECOMMENDATION: Staff recommends approval of the IGA Contract for Manufactured/Mobile Homes as this will improve customer service provided to the Town of Prescott Valley residents by allowing Town employees to conduct inspections rather than State personnel conducting inspections, as well as keeping installation standards consistent with OMH.

FISCAL ANALYSIS: The Town administers building inspection fees to defray a portion of the costs of maintaining this service.

REVIEWED BY:

Management Services Director _____

Town Clerk _____

Town Attorney _____

Town Manager _____

COUNCIL ACTION:

Approved Denied Tabled/Deferred Assigned to _____