

**TOWN OF PRESCOTT VALLEY  
REQUEST FOR COUNCIL ACTION  
Date: September 8, 2011**

**SUBJECT:** Bid Award for Disposal: Clean-up Day - Fall 2011

**SUBMITTING DEPARTMENT:** Public Works

**PREPARED BY:** Ken Stanton, Public Works Operations Manager for  
Norm Davis, Public Works Director

**AGENDA LOCATION:** Comments/Communications , Consent , Work/Study ,  
New Business , Public Hearing , Second Reading

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**ATTACHMENTS:** a) Letter of Intent to participate from Yavapai Co.  
b) Contract with Waste Management of Arizona, Inc.

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**SUMMARY BACKGROUND:** In the FY 11-12 budget, the Town budgeted \$70,000 for the Town's Clean-up Day events held twice each year. This proposal is for the annual Fall Clean-up Day event scheduled for Saturday, October 1, 2011. The Town sponsors this event by providing a site adjacent to the Wastewater Treatment Plant for Town residents to bring in refuse, recyclable materials (steel, aluminum, plastic), appliances, tires and batteries. The Town of Prescott Valley is responsible for funding and making arrangements for the disposal of the material collected.

On August 22, 2011, three bids were received for this service:

Table 1

Contractor	Price Bid per Ton	Total Cost for Event
Waste Management of Arizona	\$42.85	\$24,400.00
PV C&D Landfill	\$43.45	\$24,975.00
Patriot Disposal	\$47.00	\$27,100.00

This is a unit price contract with final amount due based on the success of the event. As part of their bid, Waste Management will credit us \$.05 lb for all steel hauled at the event. Haul and disposal of the aluminum and plastic recyclables was bid at \$0.00 per unit (no charge).

Containers for plastic, aluminum, steel, Freon appliances, tires and lead acid batteries will be provided. Mitigation measures for this event include installing a wind fence around the drop off area, operation of a water truck throughout the day to control dust, and removal of the debris in a timely manner. The contract requires that all materials be removed by October 17, 2011.

Please note that Yavapai County has again expressed interest in partnering in this event. An IGA is in place and Yavapai County has agreed to pay a cost based on their residents' involvement. In May, 2011, this amounted to 11% of the visitors to the event. Yavapai County also reimburses the Town for the disposal, labor and equipment incurred by the Town of Prescott Valley Public Works Department based on the percentage of participation.

The following table highlights results of past events showing both tons of refuse hauled to the landfill and the cost to the Town for the event:

Table 2

Clean-up Day	Tons Collected	Cost
May 2010	647	\$34,219.28
October 2010	400	\$19,709.00
May 2011	509	\$22,759.81

**OPTIONS ANALYSIS:** The Council may vote to:

- 1.) Approve the contract with Waste Management for disposal services, **OR**
- 2.) Not approve the contract with Waste Management for disposal services, **AND/OR**
- 3.) Direct staff to pursue other options

**ACTION OPTION:** Motion to approve a contract with the low bidder, Waste Management of Arizona, Inc., for disposal services for Clean-up Day - Fall 2011 in an amount not to exceed \$24,400.00 **OR** Motion not to approve the contract with Waste Management. **VOTE**

**RECOMMENDATION:** Staff recommends approval of the contract with Waste Management of Arizona, Inc. in the bid amount of \$24,400.00.

**FISCAL ANALYSIS:** The Fiscal Analysis for this item is shown in Table 3 below:

Table 3

Recycling Svc Clean up Day		<b>HURF</b>	
HTE Code(s): 202-5510-631-3174		Finance Proj. N/A	
FISCAL YR 2011/2012	Approved Budget:	\$70,000.00	FISCAL YR 2011/2012
	Expended & Encumbered:	\$0.00	
	Fall 2011:	<u><u>-\$24,400.00</u></u> < (this action)	
	Balance:	\$45,600.00	

**REVIEWED BY:**

Management Services Director \_\_\_\_\_ Town Clerk \_\_\_\_\_

Town Attorney \_\_\_\_\_

Town Manager \_\_\_\_\_

**COUNCIL ACTION:**

Approved  Denied  Tabled/Deferred  Assigned to \_\_\_\_\_