

**TOWN OF PRESCOTT VALLEY  
WORK STUDY MEETING  
MINUTES  
September 15, 2011**

Library Auditorium  
7401 E. Civic Circle  
Prescott Valley, Arizona 86314

1. Call to Order

2. Roll Call

Present: Council Member Schmitt, Council Member Nye, Vice Mayor Lasker, Council Member Mallory, Council Member Tjiema, and Council Member Anderson.

Absent: Mayor Skoog.

3. Presentation: PV Art Guild-Arizona Centennial Mural

Mr. Leland Morris presented the proposed donation of an Arizona Centennial Mural provided by the Prescott Valley Art Guild and discussed possible locations for the mural. No action was taken.

4. Presentation: NAU Yavapai

Susan Johnsted, NAU-Yavapai Campus Executive Officer, filling in for the NAU-Yavapai students came forward to showcase a DVD presentation that will be presented to the Board of Regents in the near future. No action was taken.

5. Presentation: PVEDF-Chamber of Commerce-Town of Prescott Valley

Marnie Uhl and Steve Bracety (Chamber of Commerce), Gary Marks (PVEDF) and Greg Fister (PV Economic Development) gave overviews of the activities and events attended and sponsored by the organizations in the interest of economic development in the Prescott Valley area. No action was taken.

6. Presentation: FY 10-11 Financial Overview

Bill Kauppi gave an executive summary of the annual budget review for fiscal year 2010-2011 explaining the expenditures and balances of the Town's multiple funds. No action was taken.

7. Discussion regarding a proposed County Flood Control Intergovernmental Agreement

Ray Smith said the Yavapai County is making available \$600,000 through an IGA for a proposed County Flood Control Project. No action was taken.

8. Discussion regarding a proposed Facilities Usage Intergovernmental Agreement with Canyon View School

Brian Witty said the IGA would give Parks and Recreation the opportunity to use the Canyon View School's facilities for different functions including recreational and meeting space and allow the school to use Town facilities for their activities. No action was taken.

9. Discussion regarding a Loan Agreement with Phippen Art Museum

Brian Witty said Phippen Art Trust is willing to place additional art in town facilities based on the terms of the loan agreement proposed for approval. No action was taken.

10. Discussion regarding the proposed adoption of the Arizona State Library, Archives and Public Records (ASLAPR) updated Records Management Retention Schedules; adopting the revised Records Management Policies "Records Management Program" 5-01 and "Records Retention & Disposition" 5-03

Diane gave an overview of the need to adopt the revised records management retention schedules and related policies proposed adoption. No action was taken.

11. *Adjournment*

ATTEST:

APPROVED:

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Diane Russell, Town Clerk

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Harvey Skoog, Mayor

STATE OF ARIZONA)  
COUNTY OF YAVAPAI) ss:  
TOWN OF PRESCOTT VALLEY)

CERTIFICATE OF COUNCIL MINUTES

I, Diane Russell, Town Clerk of the Town of Prescott Valley, Arizona, hereby certify that the foregoing minutes are a true and correct copy of the Minutes of the Work Study Meeting of the Town Council of the Town of Prescott Valley, held on Thursday, September 15, 2011.

I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 16<sup>th</sup> day of September, 2011.

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Diane Russell, Town Clerk