

**TOWN OF PRESCOTT VALLEY
REQUEST FOR COUNCIL ACTION
Date: November 17, 2011**

SUBJECT: Police Equipment – Uniforms, Gear and Firearms for New Officers

SUBMITTING DEPARTMENT: Police

PREPARED BY: Candi McElhaney, Administrative Assistant for Chief of Police, Bill Fessler

AGENDA LOCATION: Comments/Communications , Consent , Work/Study ,
New Business , Public Hearing , Second Reading

ATTACHMENTS: None

SUMMARY BACKGROUND: In FY 2011-2012 we have been approved to hire seven sworn personnel. These officers and two reserve officers will need to be outfitted with uniforms, gear and firearms.

Uniform and gear consists of: shirts, trousers, jackets, vests, holsters, belts, radio carriers, handcuffs, etc. The approximate total cost for each set is \$950.00 for an approximate total of \$8550.00.

Our current supply of firearms can provide a portion of the required firearms for these officers. We will need to purchase five handguns and five rifles and accessories. The approximate cost of this purchase will be \$8800.00 including tax and delivery.

As these purchases were not anticipated when the budget was prepared, a budget transfer is requested.

OPTION ANALYSIS: The Council may vote to:

- 1.) approve the budget transfer to fully fund these purchases, **OR**
- 2.) not approve the budget transfer, **OR**
- 3.) direct staff to pursue other options.

ACTION OPTION: Motion to approve the budget transfer as outlined in the fiscal analysis to fund the purchase of uniforms, gear and firearms for new and reserve officers, **OR** Motion to not approve the budget transfer. **VOTE.**

RECOMMENDATION: Staff recommends approval of the budget transfer.

FISCAL ANALYSIS:

Table 1

Clothing and Uniforms HTE Code(s): 101-6210-621-6410			
FISCAL YR 2011/2012	Approved Budget:	\$37,000.00	
	Expended & Encumbered:	-\$37,000.00	
	Budget Transfer:	\$8,650.00 <(this action)	
	Balance:	\$8,650.00	
			FISCAL YR 2011/2012

Table 2

Firearms		
HTE Code(s): 101-6210-621-6126		
FISCAL YR 2011/2012	Approved Budget: \$0.00 Expended & Encumbered: \$0.00 Budget Transfer: <u>\$8,800.00</u> <(this action) Balance: \$8,800.00	FISCAL YR 2011/2012

Table 3

Non-Departmental/Contingency		
HTE Code(s): 101-9500-619-8999		
FISCAL YR 2011/2012	Approved Budget: \$150,000.00 Expended & Encumbered: \$0.00 Budget Transfer: <u>-\$17,450.00</u> <(this action) Balance: \$132,550.00	FISCAL YR 2011/2012

REVIEWED BY:

Management Services Director _____ Town Clerk _____

Town Attorney _____

Town Manager _____

COUNCIL ACTION:

Approved Denied Tabled/Deferred Assigned to _____