

**TOWN OF PRESCOTT VALLEY
REQUEST FOR COUNCIL ACTION
Date: November 17, 2011**

SUBJECT: Approving Appointment of Deputy Town Attorney

SUBMITTING DEPARTMENT: Legal

PREPARED BY: Ivan Legler, Town Attorney

AGENDA LOCATION: Comments/Communications , Consent , Work/Study ,
New Business , Public Hearing , Second Reading

ATTACHMENTS: (a) Resolution No. 1770

SUMMARY/BACKGROUND: Colleen Auer (Deputy Town Attorney) resigned as of July 29, 2011 to pursue an opportunity to be in-house counsel for Basis Charter Schools in Scottsdale. We are grateful for the nearly five years of exemplary service Colleen provided to the Town in this position. She will be greatly missed.

The Town Manager authorized replacement of the position, so advertisements went out in July (with an August 17 closure date). Nearly 30 applications were ultimately received. With the assistance of Legal Dept staff, I selected 9 of those to invite for an interview with a panel that included me, Carol Cornell, Cindy Corcoran, Karen Reed, Richard Parker, and John Munderloh. Seven of those were ultimately interviewed and 4 were selected to respond in writing to a hypothetical question. Three of those were then selected for an interview with Legal Dept staff and, then, the Town Manager. From those interviews, a final candidate (Steven Zraick) was selected.

Steven is currently in private practice. Prior to the down-sizing that occurred throughout Arizona in 2009, he served as the Assistant Attorney in the Town of Paradise Valley where he served as prosecutor and assisted the Town Attorney in civil matters. Prior to that, he served as an Assistant Attorney General for the State of Arizona, providing legal advice to the Arizona Department of Agriculture. In addition to the standard law degree, Steven has a Masters Degree in law from the University of Arkansas.

Town Code §3-02-050 authorizes the Town Attorney to appoint an Assistant Town Attorney, subject to approval by resolution of the Town Council.

OPTIONS ANALYSIS: Council may approve this appointment or decline to approve this appointment.

ACTION OPTION: Motion to authorize the Mayor (or, in his absence, the Vice Mayor) to sign Resolution No. 1770 approving the appointment of Steven Zraick as a Deputy Town Attorney in accordance with Town Code §3-02-050, **OR** Motion not to approve Resolution No. 1770. **VOTE.**

RECOMMENDATION: Staff recommends authorizing signature of Resolution No. 1770 appointing Steven Zraick as a Deputy Town Attorney per Town Code §3-02-050.

FISCAL ANALYSIS: It is proposed that Steven's beginning annual salary be \$90,000.00 (subject to the current reduction for furlough purposes). The position was previously budgeted at Colleen's final salary, which be adequate to cover the on-going expense.

REVIEWED BY:

Management Services Director _____

Town Clerk _____

Town Attorney _____

Town Manager _____

COUNCIL ACTION:

Approved Denied Tabled/Deferred Assigned to _____