

**TOWN OF PRESCOTT VALLEY
REQUEST FOR COUNCIL ACTION
Date: November 17, 2011**

SUBJECT: Viewpoint Drive Connector Improvements - CIP# S168 – Design Services

SUBMITTING DEPARTMENT: Public Works

PREPARED BY: Norm Davis - Public Works Director

AGENDA LOCATION: Comments/Communications , Consent , Work/Study ,
New Business , Public Hearing , Second Reading

ATTACHMENTS: a) Amendment to Engineer Agreement - Dava & Associates

SUMMARY BACKGROUND: Fiscal Year 2011/12 Town budget includes a capital project to add a mile long connector road to join the two existing Viewpoint Drives between Manley Dr. and Roundup Dr. With the recent Robert Road improvements complete, the Town can now proceed with the design of the Viewpoint Drive Connector.

This Project is funded by the third cent sales tax for roadway improvements as recommended in the 2002 Street Committee Report. This action is for the consideration of approval of an Amendment to the Town Engineer Agreement with Dava & Associates, Inc. for design services in an amount not to exceed \$274,300.00.

Council is also asked to consider approval of a budget transfer needed to cover the design cost. This transfer will be within the third cent sales tax account and come from the allocated funds to the Navajo project. The balance needed to complete design will be spent in FY12/13 under the third cent sales tax revenue budgeted at \$2,100,000.00



OPTION ANALYSIS: The Council may vote to:

- 1.) Approve the Amendment to the Town Engineer Agreement for design services and the budget transfer, **OR**
- 2.) Not approve the Amendment or budget transfer, **AND/OR**
- 3.) Direct staff to pursue other options

ACTION OPTION: Motion to approve the Amendment to the Town Engineer Agreement with Dava & Associates in an amount not to exceed \$274,300.00 for design services and approve the budget transfer in the amount of \$25,000.00, **OR** motion not to approve. **VOTE**

RECOMMENDATION: Staff recommends approval of the Amendment to the Town Engineer Agreement with Dava & Associates for design services for this project and the budget transfer.

FISCAL ANALYSIS: This project was budgeted for Fiscal Year '11/12. The Fiscal Analyses for this project is shown in Tables 1 & 2 below:

Table 1 One-Third Cent Sales Tax

Viewpoint Drive Connector		
HTE Code(s): 411-1000-700.73-40		Finance Proj. # ST1201
FISCAL YR 2011/2012	Approved Budget: \$200,000.00 Expended & Encumbered: \$0.00 Budget Transfers: \$25,000.00 Est. Rollover to next FY12/13: \$49,300.00 Engineer Amendment: <u><u>-\$274,300.00</u></u> < (this action) Balance: \$0.00	FISCAL YR 2011/2012

Table 2 One-Third Cent Sales Tax

Navajo - Superstition to Loos		
HTE Code(s): 411-1000-700.73-40		Finance Proj. # CS1101
FISCAL YR 2011/2012	Approved Budget: \$25,000.00 Expended & Encumbered: \$0.00 Budget Transfer: <u><u>-\$25,000.00</u></u> < (this action) Balance: \$0.00	FISCAL YR 2011/2012

REVIEWED BY:

Management Services Director _____

Town Clerk _____

Town Attorney _____

Town Manager _____

COUNCIL ACTION:

Approved Denied Tabled/Deferred Assigned to _____