

**MEMORANDUM
OF AGREEMENT**

Whereas City of Prescott and the Town of Prescott Valley entered into an Intergovernmental Agreement for Joint Dispatch Services dates July 1, 2011,

In accordance with Section A of the Holder of Record Agreement between the Prescott Police Department/Prescott Regional Communications Center (HOLDER OF RECORD) dated November 1, 2011, both parties agree to the following:

The Prescott Police Department/Prescott Regional Communications Center (HOLDER OF RECORD) shall be responsible for entering records into the ACJIS and/or NCIC automated systems. Any agency having investigative authority and jurisdiction and having an NCIC-assigned Originating Agency Identifier (ORI) must enter records into NCIC, which meet NCIC criteria, as soon as reasonably possible after minimum information is available.

The Prescott Police Department/Prescott Regional Communications Center (HOLDER OF RECORD) shall be responsible for updating all records maintained in the ACJIS and/or NCIC systems in accordance with this Agreement.

The Prescott Police Department/Prescott Regional Communications Center (HOLDER OF RECORD) shall be responsible for confirming a hit on a record in accordance with standards and requirements established by the FBI/NCIC and the ACJIS System Manager on behalf of the Arizona Criminal Justice Information System Policy Board.

The Prescott Police Department/Prescott Regional Communications Center (HOLDER OF RECORD) shall be responsible for removing records from file in accordance with established NCIC and ACJIS standards and requirements.

The Prescott Valley Police Department(OWNER OF RECORD) shall notify the Prescott Police Department/Prescott Regional Communications Center (HOLDER OF RECORD) immediately when any record referred to in this Agreement is to be cancelled/modified in accordance with ACJIS/NCIC standards.

The Prescott Valley Police Department (OWNER OF RECORD) shall provide complete supporting documentation to the Prescott Police Department/Prescott Regional Communications Center (HOLDER OF RECORD) prior to initial record entries being made by the Prescott Police Department/Prescott Regional Communications Center (HOLDER OF RECORD). In the case of warrant entries, the Holder of Record shall maintain original warrants at its location to substantiate all warrant entries.

The Prescott Police Department/Prescott Regional Communications Center (HOLDER OF RECORD) shall validate any record referred to in this Agreement in accordance with ACJIS/NCIC standards and requirements.

Upon execution of this Agreement it becomes a part of the aforementioned Holder of Record Agreement.

PRESCOTT POLICE DEPT
HOLDER OF RECORD
Agency Name

PRESCOTT VALLEY POLICE DEPT
OWNER OF RECORD
Agency Name

BY: _____

BY: _____

TITLE: _____

TITLE: _____

DATE: _____

DATE: _____

Determinations of Counsel

In accordance with A.R.S. § 11-952, this Intergovernmental Agreement has been reviewed by the undersigned legal counsel who has determined that this contract is in appropriate form and within the powers and authority granted to the Town of Prescott Valley.

By _____ Date: _____
Ivan Leglar, Town Attorney, Town of Prescott Valley

In accordance with A.R.S. § 11-952, this Intergovernmental Agreement has been reviewed by the undersigned legal counsel who has determined that this contract is in appropriate form and within the powers and authority granted to the Town of Prescott Valley.

By _____ Date: _____
Gary D. Kidd, City Attorney, City of Prescott