

REQUEST FOR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDING

Name: Charles Schoeppner	Date: 12/06/2011
Representing: St. Vincent de Paul Conference P.V.	Phone: 928-533-6840
The project is: Construction of a building to be used as a food bank.	
<u>How will the CDBG funds be used?</u> The funds will be used to purchase land and construct a building of approximately 1,200 sq ft. The structure will provide food storage and office space to administer our programs. We provide food and financial aid to the unemployed and working poor of Prescott Valley and Dewey/Humbolt.	
<u>Location and mailing address for the project:</u> Location: 7997 E Dana Dr., Prescott Valley, AZ 86314 Mailing address: P.O. Box 26228, Prescott Valley, AZ 86312	
<u>What is the problem that will be solved with the project?</u> We currently work out of a 240 sq ft pantry/office providing aid to an average of 213 families per month. This space is insufficient to store food necessary for this volume, so some of our members store food in their garages. We primarily deliver food to the families' homes, but sometimes the needy come by for assistance. We are forced to interview them in the parking lot. This project will solve both of those problems.	
<u>Describe the persons who will benefit.</u> Almost all of the families we serve fit into the category of poverty level income or below. We provide this assistance without regard to race, gender, religion, occupation or national origin.	
<u>At least 51% of the persons who benefit must be low-to-moderate income. What is the proof that they are low to moderate income?</u> (There must be solid statistical proof from the U.S. Census, a pre-approved survey, or other firm documentation.) We have client records for all we serve. Each record shows income, food stamps, WIC, AHCCCS, and SSI status. Most are well below the federal poverty level.	
Total number of persons who will benefit 2,500/yr.	Number of low-moderate income persons who will benefit: 2,500
Estimated cost is at least \$ 150,000.00 and \$ 150,000.00 in CDBG funds is needed.	
<u>How were the cost estimates derived?</u> Cost of land \$20,000. Cost of a 1,200 sq ft structure figured at 100 per sq ft \$120,000.00. The remainder will be used for permits, storage shelves and modest office furniture.	
<u>If other funds are needed for the project, what is their source?</u> We currently have \$36,000 through donations and fund-raising efforts. These funds will be used for any additional needs for the building or to purchase freezers, refrigerators, and office furniture. If funds are leftover they will be used to defer maintenance and utilities.	
<u>Are the other funds legally committed to the project? If they are not legally committed by December 31, 2011, the project is not eligible. (You will need proof for the application.)</u> Yes, all the monies raised to date are legally committed to this project.	

Contact Person for this project: Charles Schoeppner		
Address: P.O. Box 26228	Phone: 928-533-6840	
Community: Prescott Valley, AZ	Zip: 86312-6228	
E-mail (if available): charlesschoeppner@yahoo.com	Fax:	

I/we understand that the Town Council may not prioritize my project at the top of the list for CDBG funding and I/we may not receive a CDBG allocation.

I/we have submitted, as appropriate (please check each that applies),

- Agency Operations Budget
- Project Operations Budget
- Firm Commitment of Financing
- Donation/Volunteer Pledge

I/we will submit all required back-up information at the request of the community. I/we understand that if the requested items are not received by the stated deadline, our request for funds will move to the bottom of the priority list and may not be funded.

If allocated CDBG funds, I/we certify that I/we will not engage in partisan politics or conduct religious proselytizing in the CDBG funded program or facility.

If allocated CDBG funds, I/we certify that I/we will continue the program for which CDBG funds are allocated for at least five years after grant close-out, which may be as long as eight years from now.


 Authorized Signature

**THIS FORM MUST BE COMPLETE
 UNSIGNED REQUESTS WILL NOT BE CONSIDERED
 BY THE COUNCIL**