

## REQUEST FOR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDING

Name: Robin Burke, CEO		Date: 12/22/2011
Representing: Stepping Stones Agencies (SSA)		Phone: 928-772-4184
The project is: Critical updates to the infrastructure of Stepping Stones Emergency Shelter and Transitional Living Program.		
<p><u>How will the CDBG funds be used?</u> The \$28,700 in CDBG funds will be used to update the SSA women and children's shelter including flooring, (6) bathroom fixtures/sinks/cabinets, (1) shower/tub, (4) resurface kitchen cabinets, ceiling fan, (33) window screens, (16) bed/dresser combo frames, window and closet curtains, commercially clean grout throughout, driveway security gate system, side yard/gravel repair and paint repair projects. Some of these items are over 30 years old. See attached list for costs.</p>		
<u>Location and mailing address for the project:</u> Physical:		<b>(DO NOT PUBLISH)</b>
Mailing: 6719 E 2 <sup>nd</sup> Street, Suite A, Prescott Valley 86314 <b>(OK TO PUBLISH)</b>		
<p><u>What is the problem that will be solved with the project?</u> The problem that will be solved with this project is updating some very old fixtures for safety and aesthetics for the shelter. One of the keys to the success of SSA is helping the women and children feel like they are in a safe home environment, and not an "institution," so that they can feel comfortable and work on issues resulting from domestic violence backgrounds.</p>		
<p><u>Describe the persons who will benefit.</u> The shelter houses 200 women and children on average per year; 93% of whom meet low-moderate income status.</p>		
<p><u>At least 51% of the persons who benefit must be low-to-moderate income. What is the proof that they are low to moderate income?</u> (There must be solid statistical proof from the U.S. Census, a pre-approved survey, or other firm documentation.) All women coming to SSA for shelter services fill out the attached two forms. We are required to gather this information by the State of Arizona. 93% are TANF eligible and their income falls below 30% poverty level.</p>		
Total number of persons who will benefit: 200/yr for next 10 years	Number of low-moderate income persons who will benefit: 186/yr for next 10 years	
Estimated cost is at least \$ <u>28,770</u> and \$ <u>28,770</u> in CDBG funds is needed.		
How was the cost estimates derived? The list of needs was given to our shelter facilities volunteers. They got quotes for each item from several local vendors.		
If other funds are needed for the project, what is their source? N/A		
Are the other funds legally committed to the project? If they are not legally committed by December 31, 2011, the project is not eligible. (You will need proof for the application.) No other funds are legally committed for this project.		

Contact Person for this project: Robin Burke, CEO		
Address: 6719 E 2 <sup>nd</sup> Street, Suite A Community: Prescott Valley, AZ	Zip: 86314	Phone: 928-772-4184
E-mail (if available): Robin@SteppingStonesAZ.org		Fax: 928-772-3944

I/we understand that the Council may not prioritize my project at the top of the list for CDBG funding and I/we may not receive a CDBG allocation.

I/we have submitted, as appropriate (please check each that applies),

- Agency Operations Budget
- Project Operations Budget
- Firm Commitment of Financing
- Donation/Volunteer Pledge

I/we will submit all required back-up information at the request of the community. I/we understand that if the requested items are not received by the stated deadline, our request for funds will move to the bottom of the priority list and may not be funded.

If allocated CDBG funds, I/we certify that I/we will not engage in partisan politics or conduct religious proselytizing in the CDBG funded program or facility.

If allocated CDBG funds, I/we certify that I/we will continue the program for which CDBG funds are allocated for at least five years after grant close-out, which may be as long as eight years from now.

  
 \_\_\_\_\_  
 Authorized Signature

**THIS FORM MUST BE COMPLETE  
 UNSIGNED REQUESTS WILL NOT BE CONSIDERED  
 BY THE COUNCIL**

STEPPING STONES EMERGENCY SHELTER & TRANSITIONAL LIVING PROGRAM

New flooring in all the transitional apartments	\$6,000
New sinks, cabinets & mirrors in 6 bathrooms	\$3,000
New shower/tub combo in 1 bathroom	\$750
Resurface all cabinets in transitional apartments	\$4,800
Replace ceiling fan	\$150
Replace window screens - approx 33	\$820
New custom built beds & bunkbed dresser combos	\$4,300
New curtains & closet curtains	\$1,400
Commercial clean grout in tile floor	\$500
New security gate system	\$5,000
Parking lot gravel & repair	\$500
Side yard gravel & repair	\$450
General paint repair inside & outside	\$1,100

\$28,770

# Stepping Stones Agencies

## TANF Eligibility Documentation

Primary Resident's Name: \_\_\_\_\_ Date of Intake: \_\_\_\_\_

Monthly Income all sources: \_\_\_\_\_

Family Size: \_\_\_\_\_

Including children temporarily not with mother (not more than 180 days) from the date assistance is sought and there is intent for the adult client and child to reunify.

**2011 FEDERAL POVERTY INCOME GUIDELINES**  
Effective January 2011

**MONTHLY INCOME**

Family Size	100% of Poverty	125% of Poverty	150% of Poverty	200% of Poverty	250% of Poverty
1	\$908	\$1135	\$1362	\$1816	\$2270
2	\$1226	\$1533	\$1839	\$2452	\$3065
3	\$1544	\$1930	\$2316	\$3088	\$3860
4	\$1863	\$2329	\$2795	\$3726	\$4658
5	\$2181	\$2726	\$3272	\$4362	\$5453
6	\$2499	\$3124	\$3749	\$4998	\$6248
7	\$2818	\$3523	\$4227	\$5636	\$7045
8	\$3136	\$3920	\$4704	\$6272	\$7840

For each additional household member add: \$318 per month

<http://aspe.hhs.gov/poverty/11poverty.shtml> 2011 Federal Poverty Income Guidelines

TANF Eligible (inside bold box, <125%):      Y      N      Percent of Poverty: \_\_\_\_\_

Current Public Assistance (and dollar amount per month):

TANF _____	Food Stamps _____
WIC _____	Low Income Housing _____
SSI _____	Cash Assistance _____
SSD _____	Temp Hotel Money _____
AHCCCS _____	Other (Describe): _____

# FY 2011 Income Limits Documentation System

## FY 2011 Income Limits Summary

Yavapai County, Arizona										
FY 2011 Income Limit Area	Median Income	FY 2011 Income Limit Category	1 Person	2 Person	3 Person	4 Person	5 Person	6 Person	7 Person	8 Person
Yavapai County	\$56,900	Very Low (50%) Income Limits	\$19,850	\$22,700	\$25,550	<b>\$28,350</b>	\$30,650	\$32,900	\$35,200	\$37,450
		Extremely Low (30%) Income Limits	\$11,900	\$13,600	\$15,300	<b>\$17,000</b>	\$18,400	\$19,750	\$21,100	\$22,450
		Low (80%) Income Limits	\$31,750	\$36,300	\$40,850	<b>\$45,350</b>	\$49,000	\$52,650	\$56,250	\$59,900

For details on the calculation steps for each of the various parameters, please click the "Median Income" column heading or the Income Limits row labels ("Very Low-Income (50%) Limits", "Extremely Low-Income (30%) Limits", and "Low-Income (80%) Limits").

Income Limit areas are based on FY 2011 Fair Market Rent (FMR) areas. For a detailed account of how this area is derived please see our associated FY 2011 [Fair Market Rent documentation system](#).

Select a different county or county equivalent:

- Apache County
- Cochise County
- Coconino County
- Gila County
- Graham County
- Greenlee County

Select county or county equivalent

Data file last updated **Wed., Jun 01, 2011.**

Press below to select a different state

Select a new state

or



# Stepping Stones Agencies HUD Income Guidelines

Resident's Name: \_\_\_\_\_

Date of Intake: \_\_\_\_\_

Monthly Income from all sources: \_\_\_\_\_

x 12 months = Yearly Income: \_\_\_\_\_

Family Size: \_\_\_\_\_ HUD Percent of Poverty: \_\_\_\_\_

U.S Department of HUD Area Median Income (AMI) Adjusted for Family Size.

## 2011 HUD Income Guidelines Effective June 2011

### YEARLY INCOME

Family Size	30%	50%	60%	80%	100%
1	\$11,900	\$19,850	\$23,820	\$31,750	\$39,700
2	13,600	22,700	27,240	36,300	45,400
3	15,300	25,550	30,660	40,850	51,100
4	17,000	28,350	34,020	45,350	56,700
5	18,400	30,650	36,780	49,000	61,300
6	19,750	32,900	39,480	52,650	62,800
7	21,100	35,200	42,240	56,250	70,400
8	22,450	37,450	44,940	59,900	74,900

State Housing Fund/FY2011

[http://www.huduser.org/portal/datasets/il/il11/index\\_il2011.html](http://www.huduser.org/portal/datasets/il/il11/index_il2011.html)

<http://www.huduser.org/portal/datasets/il/il2011/2011summary.odn>

2011 ARIZONA INCOME LIMITS

ARIZONA COUNTIES

Revised 6/2011

State of Arizona -- State Housing Fund Program  
HOME and Housing Trust Fund Program Income Limits

	1 PERSON	2 PERSON	3 PERSON	4 PERSON	5 PERSON	6 PERSON	7 PERSON	8 PERSON	9 PERSON
<b>Flagstaff, AZ Coconino County</b>									
MEDIAN HOUSEHOLD	13900	15900	17900	19850	21450	23050	24650	26250	27850
30%	23200	26500	29800	33100	35750	38400	41050	43700	46350
50% (Very Low-Income)	27840	31800	35760	39720	42900	46080	49260	52440	55620
60%	37100	42400	47700	52950	57200	61450	65700	69950	74200
80% (Low-Income)									
<b>Lake Havasu City-Kingman, AZ Mohave County</b>									
MEDIAN HOUSEHOLD	11200	12800	14400	16000	17300	18600	19850	21150	22450
30%	18700	21400	24050	26700	28850	31000	33150	35250	37350
50% (Very Low-Income)	22440	25680	28860	32040	34620	37200	39780	42300	44800
60%	29950	34200	38500	42750	46200	49600	53050	56450	59850
80% (Low-Income)									
<b>Phoenix-Mesa-Glendale, AZ Maricopa - Pinal Counties</b>									
MEDIAN HOUSEHOLD	13800	15750	17700	19650	21250	22800	24400	25950	27500
30%	22950	26200	29500	32750	35400	38000	40650	43250	45850
50% (Very Low-Income)	27540	31440	35400	39300	42480	45600	48780	51900	55000
60%	36700	41950	47200	52400	56600	60800	65000	69200	73400
80% (Low-Income)									
<b>Prescott, AZ Yavapai County</b>									
MEDIAN HOUSEHOLD	11900	13600	15300	17000	18400	19750	21100	22450	23800
30%	19850	22700	25550	28350	30650	32900	35200	37450	39700
50% (Very Low-Income)	23820	27240	30660	34020	36780	39480	42240	44940	47640
60%	31750	36300	40850	45350	49000	52650	56250	59900	63500
80% (Low-Income)									
<b>Tucson, AZ Pima County</b>									
MEDIAN HOUSEHOLD	12550	14350	16150	17900	19350	20800	22200	23650	25100
30%	20900	23850	26850	29800	32200	34600	37000	39350	41700
50% (Very Low-Income)	25080	28620	32220	35760	38640	41520	44400	47220	50040
60%	33400	38200	42950	47700	51550	55350	59150	63000	66800
80% (Low-Income)									
<b>Yuma, AZ Yuma County</b>									
MEDIAN HOUSEHOLD	10250	11700	13150	14600	15800	16950	18150	19300	20450
30%	17050	19500	21950	24350	26300	28250	30200	32150	34100
50% (Very Low-Income)	20460	23400	26340	29220	31560	33900	36240	38580	40920
60%	27300	31200	35100	38950	42100	45200	48300	51450	54600
80% (Low-Income)									
<b>Apache County</b>									
MEDIAN HOUSEHOLD	9700	11100	12500	13850	15000	16100	17200	18300	19400
30%	16200	18500	20800	23100	24950	26800	28650	30500	32350
50% (Very Low-Income)	19440	22200	24960	27720	29940	32160	34380	36600	38800
60%	25900	29600	33300	36950	39950	42900	45850	48800	51750
80% (Low-Income)									
<b>Cochise County</b>									
MEDIAN HOUSEHOLD	11400	13000	14650	16250	17550	18850	20150	21450	22750
30%	18950	21650	24650	27050	29250	31400	33550	35750	37950
50% (Very Low-Income)	22740	25980	29580	32460	35100	37680	40260	42900	45500
60%	30350	34650	39000	43300	46800	50250	53700	57200	60650
80% (Low-Income)									